

2019 Fall Undergraduate(New/Transfer) Application

함께 여는
영광의
미래

Period: 9AM May 20, 2019 ~ 6PM May 31, 2019

Location: Office of International Services(# 153, Building-N10), Chungbuk National University
1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk 28644, Republic of Korea

- Domestic: On-line Application(<http://www.jinhakapply.com/>) + Original Documents by Post
- Overseas: On-line Application(<http://www.jinhakapply.com/>) + Original Documents by International Post

* All original documents of all applicants must be submitted by visit or post until the deadline.

* For applicants whose country's internet connection is not available, please reach out to our office and send all materials to our office by post. (In this case, On-line application is not required.) But, applicants are responsible for loss or late arrival of documents and aftereffect.

CBNU

FALL Semester 2019

Admission Guide to Undergraduate Program for International Students



2019. 4.



충북대학교
CHUNGBUK NATIONAL UNIVERSITY

www.cbnu.ac.kr / <http://cia.chungbuk.ac.kr>

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[APPLICATION FORMS] Available on the CBNU website

[Form 1] Application Form for Undergraduate for International Students

[Form 2] Personal Statement & Academic Objectives

[Form 3] Letter of Consent

[Form 4] Pledge of Portfolio

[Form 5] Application for VISA

[Form 6] Affidavit of Financial Support

▣ Procedure of Application

Seek for your preferred Department & Major

- ▶ <http://www.chungbuk.ac.kr/site/english/sub.do?key=473>



Decide which department and major you would like to study on our website.

- ▶ <http://www.chungbuk.ac.kr/site/english/sub.do?key=473>



Preparation of Application Forms & Required Documents

- ▶STEP 1_Online: www.jinhakapply.com + Application Fee
- ▶STEP 2_Offline: Bring/Post your original documents



[NOTES]

The application fee must be paid via the online system.
All original documents must arrive before the deadline.

▣ Period of Admission

| Classified | | Period(Dates) | Place | Remarks |
|---|------------------|--|---|--|
| Application | | May 20 Mon. ~ May 31 Fri. 2019 Office hours: 9:00~18:00 | Jinhaksa | <ul style="list-style-type: none"> ▶ On-line: Applicable for 24 hours http://www.jinhakapply.com ▶ Office: 1st Floor(Room 153)of the CBNU Main Building-N10 |
| Period of Application Acceptance (Submission by Post or in Person) | | | Admission Office on the 1st Floor Room 153 of the CBNU Main Building | <ul style="list-style-type: none"> ▶ Application forms are available on the website. ▶ Applicants may not submit documents by fax. ▶ No documents are accepted between 12:00~13:00 on weekdays, national holidays and on weekends. |
| Application Fee | | ₩72,000 (Korean Won) | | ▶ Fees should be paid at the same time as documents are submitted. |
| Interview | Preparatory call | June 12 Wed, 2019 08:30AM(KST) | 3rd Floor (Room 305) of the Building N5 | <ul style="list-style-type: none"> ▶ Applicants should arrive with ID card(passport) ▶ In terms of applicants staying overseas, you shall ask for a telephone interview in advance via email or phone call. (minhakim@cbnu.ac.kr) (Without application in advance, telephone interview won't be available.) ▶ If an applicant does not show for the interview, the admission shall be cancelled. |
| | Interview | June 12 Wed, 2019 09:00AM(KST) | | |
| Decision Notification | | Prior to July 5 Fri., 2019 | CBNU Website | <ul style="list-style-type: none"> ▶ Decision Notification will be posted on the CBNU website. ▶ There won't be any individual announcement. ▶ Download from the website. |
| Admission Letter issuance | | After the decision notification | | |
| Tuition & Fee Billing Period | | After the decision notification~ July 12 Fri., 2019 | | |
| Payment Period | | July 8 Mon., 2019~ July 12 Fri., 2019 (During regular banking hours) | Designated Banks | <ul style="list-style-type: none"> ▶ Without payment, admission process will be discontinued. ▶ There won't be any individual announcement. |
| Visa Application (Issuance) | | After Payment of Tuition | Room 151 of CBNU, OIS | ▶ Phone Inquiries Tel: 82-43-261-3890 |
| Course Registration | | July 29 Mon., 2019~ Aug. 2 Fri., 2019 | CBNU Homepage 개신누리 | ▶ Registration schedule will be announced with decision notification |
| First Day of Semester | | Sep. 2 Mon., 2019 | | |

※ Schedules are subject to change

※ Any misunderstanding or confusion caused by translation will be effected by Korean ver. Guideline.

▣ Program & Admissions Quota_New Students

| College | Field | Department(Group) | Admission Quota |
|--------------------------------------|--------------------------------|--|-----------------|
| Humanities | Humanities and Social Sciences | Korean Language and Literature | Several |
| | | Chinese Language and Literature | |
| | | English Language and Literature | |
| | | German Language and Literature | |
| | | French Language and Literature | |
| | | Russian Language and Literature | |
| | | Philosophy | |
| | | History | |
| | | Archaeology and Art History | |
| Social Sciences | Humanities and Social Sciences | Sociology | Several |
| | | Psychology | |
| | | Public Administration | |
| | | Political Science and International Relations | |
| | | Economics | |
| Natural Sciences | Natural Sciences | School of Mathematics and Information Statistics★ Major: Mathematics Major: Information Statistics | Several |
| | | Physics | |
| | | Chemistry | |
| | | School of Bioscience★ Major: Biology Major: Microbiology Major: Biochemistry | |
| | | Astronomy and Space Science | |
| | | Earth & Environmental Sciences | |
| | | | |
| Commerce and Business Administration | Humanities and Social Sciences | School of Business | 3 |
| | | International Business | Several |
| | | Management Information Systems | |
| Engineering | Natural Sciences | Civil Engineering☆ | Several |
| | | Mechanical Engineering☆ | |
| | | Chemical Engineering | |
| | | Advanced Materials Engineering☆ | |
| | | Architecture Engineering | |
| | | Safety Engineering | |
| | | Environmental Engineering | |
| | | Industrial Chemical Engineering | |
| | | Urban Engineering | |
| | | Architecture ¹⁾ | |
| Electronics and Information | Natural Sciences | Electrical Engineering☆ | Several |
| | | Electronics Engineering☆ | |
| | | Information and Communication Engineering☆ | |
| | | Computer Engineering☆ | |
| | | Software☆ | |

| College | Field | Department(Group) | Admission Quota |
|--|--|--|--------------------------|
| Agriculture, Life, and Environment Science | Natural Sciences | Dendrology | Several |
| | | Regional Construction Engineering | |
| | | Biosystems Engineering | |
| | | Wood and Paper Science | |
| | | School of Crop Science and Ecology★ Major: Crop Science Major: Ecology | |
| | | School of Food and Biotechnology and zootechny★ Major: Food and Biotechnology Major: Zootechny | |
| | School of Applied Biotechnology★ Major: Phytomedical Major: Special Botany Major: Horticultural science | | |
| Humanities and Social Sciences | Agricultural Economics | | |
| Human Ecology | Natural Sciences | Food and Nutrition | Several |
| | Humanities and Social Sciences | Child Welfare | |
| | Natural Sciences | Fashion Design Information | |
| | | Housing and Interior Design | |
| Humanities and Social Sciences | Consumer Studies | | |
| University headquarters | The common subjects | Free Major ²⁾ | Several |
| Interdisciplinary Programs | Art and physical | Plastic arts(Oriental Painting) | Several |
| | | Plastic arts(Western Painting) | |
| | | Plastic arts(Sculpture) | |
| | | Design ³⁾ | Available only in Spring |

※ The following departments do not accept applicants of foreign nationalities: College of Education, College of Veterinary Medicine, College of Pharmacy, College of Medicine (include nursing science).

※ Dept. of Architecture¹⁾ is a five year-program and Applicants can apply for Spring semester only and it runs KAAB(Korea Architectural Accrediting Board) program. All student will join it program automatically.

※ Applicants of Interdisciplinary Programs will be assigned to the specific major based on application.

※ The Faculty of Liberal Studies(Free major)²⁾

- Major choice eligibility is given applicants who finished over 2 semesters and the acquired credit has to be over 33.
- Applicants can choose every departments except these below departments.

College of education, college of pharmacy, college of veterinary medicine, college of medicine including nursing science all departments and Interdisciplinary programs-department of fine art and department of design

- You can NOT move up to sophomore if you flunk even though you meet the requirements.
- If the number of applicants exceeds the number of quota, the screening will be done based on your GPA.

※ Dept. of Design³⁾ admission quota is a 10% of enrollment, and Applicants can apply for Spring only.

※ All student in ☆ marked department will join ABEEK(Accreditation Board for Engineering Education of Korea) automatically.

※ The students in ★ marked department will be arranged specific majors when moving up to Sophomore.
(But, the students in School of Bioscience★ will be arranged specific major when moving up to Junior.)

▣ Program & Admissions Quota_Transferring Students

| College | Field | Department(Group) | Admission Quota |
|--------------------------------------|--------------------------------|---|-----------------|
| Humanities | Humanities and Social Sciences | Korean Language and Literature | Several |
| | | Chinese Language and Literature | |
| | | English Language and Literature | |
| | | German Language and Literature | |
| | | French Language and Literature | |
| | | Russian Language and Literature | |
| | | Philosophy | |
| | | History | |
| | | Archaeology and Art History | |
| Social Sciences | Humanities and Social Sciences | Sociology | Several |
| | | Psychology | |
| | | Public Administration | |
| | | Political Science and International Relations | |
| | | Economics | |
| Natural Sciences | Natural Sciences | Mathematics | Several |
| | | Information Statistics | |
| | | Physics | |
| | | Chemistry | |
| | | Biology | |
| | | Microbiology | |
| | | Biochemistry | |
| | | Astronomy and Space Science | |
| | | Earth & Environmental Sciences | |
| Commerce and Business Administration | Humanities and Social Sciences | School of Business | 1 |
| | | International Business | Several |
| | | Management Information Systems | |
| Engineering | Natural Sciences | Civil Engineering☆ | Several |
| | | Mechanical Engineering☆ | |
| | | Chemical Engineering | |
| | | Advanced Materials Engineering☆ | |
| | | Architecture Engineering | |
| | | Safety Engineering | |
| | | Environmental Engineering | |
| | | Industrial Chemical Engineering | |
| | | Urban Engineering | |
| | | Architecture ¹⁾ | |
| Electronics and Information | Natural Sciences | Electrical Engineering☆ | Several |
| | | Electronics Engineering☆ | |
| | | Information and Communication Engineering☆ | |
| | | Computer Engineering☆ | |
| | | Software☆ | |

| College | Field | Department(Group) | Admission Quota |
|--|--------------------------------|--------------------------------------|-----------------|
| Agriculture, Life, and Environment Science | Natural Sciences | Crop Science | Several |
| | | Zootechny | |
| | | Dendrology | |
| | | Regional Construction Engineering | |
| | | Environmental & Biological Chemistry | |
| | | Special Botany | |
| | | Horticultural Science & Technology | |
| | | Biosystems Engineering | |
| | | Phytomedical | |
| | | Food and Biotechnology | |
| | Wood and Paper Science | | |
| | Humanities and Social Sciences | Agricultural Economics | |
| Human Ecology | Natural Sciences | Food and Nutrition | Several |
| | Humanities and Social Sciences | Child Welfare | |
| | Natural Sciences | Fashion Design Information | |
| | | Housing and Interior Design | |
| Humanities and Social Sciences | Consumer Studies | | |
| Interdisciplinary Programs | Art and physical | Plastic arts(Oriental Painting) | Several |
| | | Plastic arts(Western Painting) | |
| | | Plastic arts(Sculpture) | |

- ※ "☆" marked department is running ABBEK(Accreditation of Architectural Engineering Education) program. Admitted students will join ABBEK program automatically.
- ※ The following departments do NOT accept applicants of foreign nationalities: College of Education(Including department of Kroeian Language Education), College of Veterinary Medicine, College of Pharmacy, College of Medicine (include nursing science), dept. of Design and Free Major.
- ※ Dept. of Architecture¹⁾ is a five- year- program and Applicants can apply for Spring semester admissions only.

▣ Eligibility of Applicants

< New Students >

I. General and Academic Eligibility: Applicants must meet either 1. or 2.

1. Foreigner

- ① Foreigner whose parents are both citizens of countries other than Korea
- ② Applicants who did or expect to graduate highschool in domestic or abroad

2. Foreigner who have received entire education abroad.(The parents' nationalities are NOT considered.)

- ※ 中专 (중등전문학교), 中职 技校(중등직업기술학교), qualification exam without attendance, home-schooling, cyber education are not considered the proper educational background.

[Details]

- Applicants who hold dual Korean citizenship or None citizenship are prohibited from applying. Citizenship status is determined as that which is held at the date of the application deadline.
- If the parents are divorced or dead, the divorced or dead one's nationality is not considered.

< Transferring Students >

I. General Eligibility: Identical with <New Students>.

II. Academic Eligibility: Applicants must meet either 1. or 2.

1. Applicants who finished or expect to finish 2 years or 4 semesters from other universities including broadcasting university, industrial university, etc.

- ※ Applicants who hold(or expect to hold) bachelor's degree can apply.
- ※ Applicants who expect to receive a degree should graduate before the semester begins.

2. Applicants who graduated or expect to finish community college(or junior college) or have equivalent academic qualification.

- ※ Applicants who finished 2 years at the three-year-junior college cannot apply for this admission.
- ※ Applicants who expect to receive a degree should graduate before the semester begins.
- ※ Applicants who graduated or completed the courses at uncertain schools: CBNU committee will review the school and make a decision.

III. Criteria for Language Ability

< New & Transferring Students >

Every applicant must fulfill either Track 1) or Track 2) below.

□ Korean Proficiency Test(TOPIK) Level 3 or Completion of CBNU KLP Level 4

Track 1) NIIED TOPIK Lv.3

: 63rd TOPIK(The result is out on May 30, 2019)will be accepted.(64th TOPIK will NOT accepted.)

Track 2) Completion of CBNU Korean Language Center Class Level 4

: Applicant who has been studying at CBNU Korean Language Center must submit the certificate(Completion of CBNU Korean Language Center Class Level 4) by the end of Aug., 2019)

: Please follow the below steps if you FAIL to pass the above Level 4.

- ① Fill out the form(Registration give-up) and submit to OIS Office.(#151)
- ② If you want to cancel your application of dormitory, fill out the form(Dormitory cancelation) at CBNU Dormitory Office.(#151)
- ③ Please reach out to CBNU Korean Language Center(Tel: 043-261-1880) for VISA change/extension.
- ④ The requirements of CBNU lv. 4 is based on 「CBNU OIS Execution Regulation」.
- ⑤ The deadline for completion CBNU Korean language class level 4 is before the 1st semester begins.

※ In terms of these below departments, separate rules of language requirements apply.

- ① School of Business: TOPIK Level 4
- ② Department of Korean Language and Literature: TOPIK Level 3
- ③ Department of Public Administration: TOPIK Level 3
- ④ Department of Sociology: TOPIK Level 4

※ If you do not submit the certificates within the deadline, your admission will be invalid.

※ In order to graduate, you MUST submit the certificate of TOPIK lv. 4(TOPIK lv. 3 for Arts and Physical)following 「CBNU Academic Regulation」.

□ Application Method

I. Foreign Nationals whose parents are both citizens of countries other than Korea, and who finished high school in and outside of Korea.

They could choose 3 departments as first, second, and third preference when they are choosing departments from the same field.

For example, if you are applying for the Korean Language and Literature department as first preference, you can apply for the other department which is included in the same Humanities and social sciences field.

However, you cannot choose Information and Communication Engineering department which is included in the Electronics and Information field.

【Department cannot be chosen as second and third preference】

※ College of Social Sciences : Department of Psychology, Public Administration and Sociology

- ※ College of Commerce and Business Administration
School of Business, Department of International Business, Department of management Information Systems
- ※ College of Human Ecology : Department of Food and Nutrition, Department of Child Welfare, Department of Fashion Design Information, Department of Housing and Interior Design, Department of Consumer Studies
- ※ Those who apply for the above departments cannot apply other departments as second and third preference.
Ex) The applicants for the Department of Psychology cannot apply School of Business as second preference and Department of Consumer Studies as third preference.

II. Foreign Nationals who received entire education abroad

These applicants could choose one field only.

▣ Screening Process(Assessment and Selection of Successful Candidates)

I. Allotment of scores for each screening item

<New>

| Department | Interview | Documents | Total |
|------------|---------------|---------------|-----------------|
| All | 60 pts. (60%) | 40 pts. (40%) | 100 pts. (100%) |

<Transferring>

| Department | Interview | | |
|------------|----------------|---------------------|-----------------|
| | major aptitude | Basic qualification | Total |
| All | 60 pts. (60%) | 40 pts. (40%) | 100 pts. (100%) |

II. Screening Item Assessment

1. Document screening: based on the Personal Statement & Academic Objectives(backgrounds, reason for participation & objectives, study plan, post-graduation plan, etc.)

※ Applicants for Dept. of Sculpture and Dept. of Design will be assessed including portfolio.

2. Interview

1) Interview Schedule

| Department | Classification | Date | Place | Things to bring | Applied applicants |
|------------|------------------|---------------------------------|--|--|--|
| All | Preparatory Call | June 12 (Wed.), 2019, 08:30~ | Room 305, 3rd floor of the Building N5 | <ul style="list-style-type: none"> ▶ Registration receipt ▶ ID Passport or Alien registration card | Interviewee will be announced after the document screening |
| | Interview | June 12 (Wed.), 2019, 09:00~ | | | |

※ Interview schedule is subject to change.

2) Screening Field: Basic qualification and major aptitude

3) Interview

- ▶ One on one interview.(Phone interview and Internet video interview is possible with pre-application in advance)
- ▶ Interviewers will be assigned from each field and CBNU Office of International Services will manage whole process.

4) Notes

- ▶ Applicants would come to the designated interview place, receive notification and attend the interview.

- ▶ Bring your Registration Receipt, ID(passport, Alien registration card, or Driver's License).
- ▶ Applicants who are staying other than Korea will have a phone or Internet video interview. Any applicants who fail to show on the designated interview time or cannot have the interview with any other reasons will be canceled on their admissions.
- ※ For online(Phone call) interview, applicants must apply for it in advance by Email or phone call to the Office of International Services.
Tel: +82-43-261-3841 / Email: minhakim@cbnu.ac.kr

▣ Successful Candidates Selection Procedure

I. Designation of applicants' department will be based on the first preferable department with consideration of higher scorer of each department, which means some of applicants may be designated to the second or third preferable departments.

II. Following scores will be counted orderly for those with same total score.

1. Interview score
2. Documents
3. Language Ability

III. Applicants who applies to these below factors will fail.

1. Unqualified applicants
2. Insufficient Documents
3. Fake Language Ability
4. Absent to the interview

VI. Other details will be decided by the Committee of International Students Admission.

▣ Application and Required Materials Submission

I. Application ⇒ On-line at <http://www.jinhakapply.com>

1. Deadline: **May. 20 Mon. ~ May 31 Fri. 2019 09:00~18:00**
2. Notes
 - 1) Once the deadline has passed, the system will NOT allow you to apply. Please meet the required deadline.
 - 2) Alteration or cancellation of Application material is not possible after you pay for the application fee.
ex) Changing your department is NOT possible. Please be considerate.
 - 3) Required materials including application form should be submitted on time after submission of the application form.

II. Submit Application Materials ⇒ Original documents by **【Visit or Parcel】**

1. Deadline: **May 20 Mon. 2019 09:00 ~ May 31 Fri. 2019 18:00**
2. Mailing Address

International Students Admission Officer

Office of International Services (Room 151 or 153)
 Chungbuk National University
 1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk 28644, Republic of Korea

III. Application Fee payment

1. Application Fee : **72,000 KRW or USD \$72.00**
2. Payment
 - ▶ [STEP 1] Please complete your application online. **【<http://www.jinhakapply.com>】**
 - ▶ [STEP 2] Pay via **【<http://www.jinhakapply.com>】**

【Q&A】 What if my credit card does NOT work on [【http://www.jinhakapply.com】](http://www.jinhakapply.com) ?

Re) Please call +82-43-261-3841 and wire money directly to the below account.

- ※ Please put applicant's name when wiring application fee. (If your proxy does it, please make the name changed to applicant's name.)
- ※ The applicant is responsible for the aftereffect caused by discordance between the applicant and the actual depositor.
- ※ The lack of application fee will NOT let your application go through properly without any further announcement.

| Classification | Direct Deposit (Remittance in Korea) | Direct Deposit (Overseas remittance) |
|-----------------|---|---|
| Bank | NH (Nonghyup) | Nonghyup Bank(Korea) Swift Code: NACFKRSEXXX Approved code: 304050 |
| Account No. | 301-0005-4924-71 | 301-0005-4924-71 |
| Account Holder | 충북대학교 국제교류본부 | Chungbuk National University Office of International Services |
| Address of Bank | 28644 충북 청주시 서원구 충대로 1(개신동) | 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea |
| Amount | 72,000 KRW | USD \$72.00 |
| Note | ※ In terms of overseas remittance, there is commission which is 10,000won(\$10) from Nonghyup Bank in Korea. ※ Please make sure to fax(+82-43-268-2068) or email us the remittance slip after the deposit through minhakim@chungbuk.ac.kr . | |

Required Application Materials_New students

1. Foreigner

| |
|---|
| ① Application form [passport photo(3cm×4cm)] (Form 1) |
| ② A personal statement and academic objectives (Form 2) |
| ③ Consent Form (Form 4) |
| ④ Foreigner ⇒ (Prospective) Certificate of Graduation from high school Foreigner who have received entire education abroad.(The parents' nationalities are NOT considered.) ⇒ All certificates of Graduation from Elementary, Middle and High school ※ Applicants expecting graduate highschool abroad, MUST submit the prospective certificate of graduation first and the certificate of graduation before the 1 st semester begins. ※ [Chinese] The original certificate of graduation and Verification Report Ministry of Education of China ▶ http://www.chsi.com.cn ▶ http://www.chinadegrees.cn/en/ ※ [Mongolian, Uzbekistan and so on] The copy of graduation certificate and The Original Apostile of it |
| ⑤ Foreigner ⇒ Transcript from high school Foreigner who have received entire education abroad.(The parents' nationalities are NOT considered.) ⇒ All Transcripts from Elementary, Middle and High school ※ [Chinese] The original certificate attested in English or Korean ※ [Mongolian, Uzbekistan and so on] The copy of Transcript and The Original Apostile of it |
| ⑥ The certificate of TOPIK lv.3 or The certificate of CBNU OIS KLP lv.4(Completion and Transcript) ※ Only valid certificates can be accepted in terms of the 1 st day of semester. ※ The documents from CBNU OIS KLP will be issued by the staff in charge. |
| ⑦ The familiar relationship documents that show relationship among the applicant and the parents ※ Must be issued in your country within 3months in terms of application deadline ※ If any member of your parents is missing on the docs, please submit addition docs for reference like below ex) The certificate of death or divorce |
| ⑦-1 [Non Chinese] Any familiar relationship docs that can show the relationship among the applicant and the parents) 【Examples of Familiar relationship】 Philippines : Family Census, Indonesia : KARTU KELUARGA, Bangladesh : জমাக்கাজ 또는 জমা সাইটিকет, Vietnam : 호적부 (So Ho Khau) 또는 출생증명서 (Giay khai sinh), Mongolia : 친족관계증명서, Pakistan: Family Certificate, Srilanka : ආචාර්ය සේවා කොමිෂන්, Myanmar : 가족관계증명서 (잉타웅수사엔), Nepal : 전마달다, Kyrgyzstan, Kazakhstan, Uzbekistan, Ukraine, Thailand : 출생증명서 |
| ⑦-2 [Chinese] The original of Attested Family book with the applicant and parents |
| ⑧ Portfolio [Applicants for Dept. of Sculpture and Dept. of Design only] 1) Portfolio standard is A4 size. Picture can be composed freely. ※ The portfolio number should be within 10. 2) Submitted portfolio will not be returned. |
| ⑨ Pledge of Portfolio (Form 3) |
| ⑩ Alien Card Back and Forth(If you have) |
| ⑪ Passport(If you do not have, please submit before VISA application.) |
| ⑫ Financial Proof |
| Parents or Applicant |
| ▶ Affidavit of Financial Support [Form 6] ▶ The guarantor's certificate of employment or Business liscense(If have) ▶ Proof of Bank Balance(18,000USD) under the name of the guarantor * The balance must freeze for 1month after the 1 st semester begins. |
| ※ Regulation: The ministry of Education 「외국인 유학생 및 여학연수생 표준업무처리요령」 ※ But, if your prospective professor financially support you, the affidavit and employment info will be confirmed by system on campus. |

2. Foreigner who have received entire education abroad.(The parents' nationalities are NOT considered.)

: Besides the above docs, applicants must submit the certificate of graduation and transcript from Elementary, Middle and High school.

Required Application Materials_Transferring students

1. Foreigner

| |
|---|
| ① Application form [passport photo(3cm×4cm)] (Form 1) |
| ② A personal statement and academic objectives (Form 2) |
| ③ Consent Form (Form 4) |
| ④ Certificate of (Prospective) Completion/Graduation from Previous college or university; <ul style="list-style-type: none"> ▶ Applicants who have completed more than 2years at 4 year university: ⇒ Certificate of (Prospective) completion ※ Applicants expecting graduate highschool abroad, MUST submit the prospective certificate of graduation first and the certificate of graduation before the 1st semester begins. ▶ Applicants who did / expects to graduate 4 year university; ⇒ Certificate of (Prospective) Graduation or (Prospective) degree achievement ▶ Applicants who did / expects to graduate College; ⇒ Certificate of (Prospective) Graduation or (Prospective) College degree achievement Foreigner who have received entire education abroad.(The parents' nationalities are NOT considered.) ⇒ All certificates of Graduation from Elementary, Middle and High school ※ [Chinese] The original certificate of graduation and Verification Report Ministry of Education of China <ul style="list-style-type: none"> ▶ http://www.chsi.com.cn ▶ http://www.chinadegrees.cn/en/ ※ [Mongolian, Uzbekistan and so on] The copy of graduation certificate and The Original Apostile of it |
| ⑤ Final Transcript from Previous college or university; ※ Applicants who have completed more than 2years at 4 year university; ⇒ The transcript must contain grades of more than 2years ※ Applicants who did / expects to graduate College; ⇒ The transcript must contain grades of the whole academic years ※ [Chinese] The original certificate attested in English or Korean ※ [Mongolian, Uzbekistan and so on] The copy of Transcript and The Original Apostile of it |
| ⑥ The certificate of TOPIK lv.3 or The certificate of CBNU OIS KLP lv.4(Completion and Transcript) ※ Only valid certificates can be accepted in terms of the 1 st day of semester. ※ The documents from CBNU OIS KLP will be issued by the staff in charge. |
| ⑦ The familiar relationship documents that show relationship among the applicant and the parents ※ Must be issued in your country within 3months in terms of application deadline ※ If any member of your parents is missing on the docs, please submit addition docs for reference like below ex) The certificate of death or divorce |
| ⑦-1 [Non Chinese] Any familiar relationship docs that can show the relationship among the applicant and the parents) 【Examples of Familiar relationship】 Philippines : Family Census, Indonesia : KARTU KELUARGA, Bangladesh : 점머까꺼즈 또는 점마 싸이드티켓 , Vietnam : 호적부 (So Ho Khau) 또는 출생증명서 (Giay khai sinh) , Mongolia : 친족관계증명서 , Pakistan: Family Certificate, Srilanka : பாவலர் சர்திபிகைத் , Myanmar : 가족관계증명서 (잉타웅수사엔) , Nepal : 전마달다 , Kyrgyzstan, Kazakhstan, Uzbekistan, Ukraine, Thailand : 출생증명서 |
| ⑦-2 [Chinese] The original of Attested Family book with the applicant and parents |
| ⑧ Portfolio [Applicants for Dept. of Sculpture and Dept. of Design only] 1) Portfolio standard is A4 size. Picture can be composed freely. ※ The portfolio number should be within 10. 2) Submitted portfolio will not be returned. |
| ⑨ Pledge of Portfolio (Form 3) |
| ⑩ Alien Card Back and Forth(If you have) |
| ⑪ Passport(If you do not have, please submit before VISA application.) |
| ⑫ Financial Proof |
| Parents or Applicant |
| <ul style="list-style-type: none"> ▶ Affidavit of Financial Support [Form 6] ▶ The guarantor's certificate of employment or Business liscense(If have) ▶ Proof of Bank Balance(18,000USD) under the name of the guarantor * The balance must freeze for 1month after the 1st semester begins. |
| ※ Regulation: The ministry of Education 「외국인 유학생 및 어학연수생 표준업무처리요령」 ※ But, if your prospective professor financially support you, the affidavit and employment info will be confirmed by system on campus. |

2. Foreigner who have received entire education abroad.(The parents' nationalities are NOT considered.)

: Besides the above docs, applicants must submit the certificate of graduation and transcript from Elementary, Middle and High school.

▣ Important Notes

- I. If you have completed tuition payment and are expecting to graduate from your previous university, you must submit the certificate of Graduation and the final Transcript.
 - * The scanned file must be submitted first by email.(minhakim@cbnu.ac.kr)
 - * The originals must be submitted after admission by person.
- II. If an applicant wants to change the application form after filling out the form, s/he should use his/her own signature or stamp to alter the content.
- III. Alteration or cancellation of application material is not possible and paid application fee will not be returned.

Exception) Application fee refund will be executed based on the below cases.

- A. If the applicant could not be present on the interview due to natural disaster, the whole application fee will be refunded.
- B. If the applicant could not be present on the interview due to being hospitalized or death, the whole application fee will be refunded once the relevant documents are submitted and acknowledged.
- C. If the applicant could not be present on the interview due to our university's fault, the whole application fee will be refunded.
- D. If the applicant paid more than the amount of original fee, the difference only will be refunded.

- IV. If an applicant hands in an application that has misleading or different information, or has other than the applicant's stamp or signature, the university will not be responsible for the arising disadvantage.
- V. In the case that there is a change in phone number, please contact the CBNU Office of international services.
- VI. The personal information on the applicant will not be used or revealed for any purpose other than admission screening, and all the personal data will be removed properly after the completion of admission screening.
- VII. False or forged documents, misrepresenting applications, or any other illegality will cause applications to be cancelled.

Such applications will affect further applications to CBNU in the future.

- VIII. Admission score will not be opened in any cases.
- IX. Details that are not clarified in this guide will be determined by university policies and decision by the committee of graduate school.

▣ Decision Notification and Student Registration

I. Decision Notification

1. Date: Applicants will be notified no later than **July. 5, 2019**
2. Announcement: Announcement will be made on the university homepage.
※ <http://www.cbnu.ac.kr>
※ There will NOT be any individual email/phonecall announcement. Please visit the above website frequently.

II. Payment for Registration (Tuition and Fees)

1. Period: **July 8, 2019~July. 12, 2019** (During regular banking hours)
2. Place: Designated bank(Refer to the tuition bill)
3. How to pay: Print out bill from the CBNU homepage and pay.
 - ① Even students getting scholarship which covers all tuition fees should get receipt with a stamp to prove payment in NH bank.
 - ② If payment is not made by the due date(relevant), applications will be cancelled.
 - ③ If a successful applicant register for more than two universities that have same admission semester, admission will be cancelled.

III. Cancellation of Enrollment

1. Period for Cancellation of Enrollment Application **before the semester begins.**
※ Documents cannot be accepted on weekends or national holidays
2. The following applicants are permitted to submit the "Cancellation of Enrollment" form.
 - ① Upcoming undergraduates, upcoming master's course graduates or upcoming masters course complete-to-be who do not have their degree **until the semester begins** among successful applicants
 - ② Successful applicants who cannot be in Korea **until the semester begins** because of VISA problems or other reasons deemed significant.
 - ③ Successful applicants who wish to cancel the enrollment process for personal or other reasons deemed significant.
3. Required documents for the cancellation of enrollment
 - ① For the case that students pay tuition in person
 - ▶ "Cancellation of Enrollment" form
(available at the CBNU Office of international services)
 - ▶ Receipt of Payment of Tuition Fee
 - ▶ ID card
 - ▶ Copy of bankbook under applicant's name
 - ② If the tuition fee is paid by proxy

- ▶ "Cancellation of Enrollment" form
(available at the Department of Admission Management)
- ▶ Proof of payment (available at the Office of International Services)
- ▶ Receipt of Payment of Tuition Fee
- ▶ Proxy's ID card (Public Official ID card if applicable)
- ▶ Copy of bankbook under proxy's name

③ Notes

- ▶ If applicants submit the cancelation form after the 1st semester begins, it will be regarded **not as 'Cancellation of Enrollment' but 'Withdrawing from university'**, which means the refund will be done excluding the admission fee and some amount based on CBNU Tuition Regulations.
 - ✘ Even issues with late VISA, VISA refusal or any unexpected issues can **NOT make any exceptions about the above policies.**
- ▶ Applicants who wish to cancel their enrollment should submit an application during the Cancellation of Enrollment Period.
If all conditions are met, applicants shall receive a complete refund.
- ▶ If the applicant abandons his or her registration after the above registration waiver form submission period, a drop out document must be submitted, and the paid tuition fee will be partially returned based on CBNU regulations.
- ▶ Once an applicant submit a "Cancellation of Enrollment" form to the Office of International Services, it cannot be cancelled.

▣ Guidelines for Submission of An Apostille Certificate

I. The Apostille Convention

This is a multilateral treaty on legalization of documents. In order to facilitate authentication procedure for all of the signatory countries, the complicated legalization process for foreign public documents is abolished. Instead, documents certified with an apostille are accepted for legal use in all the nations that have signed the convention.

II. Documents which need to be authenticated by an apostille

Public documents issued by foreign government offices and any notarized documents.

1. Public documents issued by foreign government offices

Any document showing family relationship such as birth, marriage and death certificates and a certificate of academic records issued by public institutions.

2. Notarized documents: Certificates issued by private institutions, a medical certificate and documents issued by companies and banks.

※ The apostille will be recognized as valid only in signatory countries under the Hague Convention. (In non-signatory countries, documents for foreign use should be submitted with legalization or confirmation of the relevant country's consul.)

III. Methods of Issuance

All the documents issued by overseas schools must be submitted with the attachment of an Apostille certificate issued by the relevant government office.

(ex: In the Republic of Korea, an Apostille is issued by the Ministry of Foreign Affairs and Trade)

VI. Relevant agency

| | |
|--|---|
| The Ministry of Foreign Affairs and Trade Website: www.0404.go.kr / "Safe Overseas Trip" | Telephone: 02-2100-7500 Telephone Hotline to consult: 02-3210-0404 |
|--|---|

V. Signatory countries under the Hague Convention

In non-signatory countries, documents for foreign use should be submitted with legalization or confirmation of the relevant country's consul.(www.hcch.net - Apostille Section 참고)

| Regions | Hague Countries |
|---------------------------|--|
| Asia & Oceania | AUSTRALIA, MACAU, HONG KONG, JAPAN, REPUBLIC OF KOREA, PEOPLE'S REPUBLIC OF CHINA NEW ZEALAND, BRUNEI, MONGOLIA, COOK ISLANDS, FIJI, INDIA, MARSHALL ISLANDS, MAURITIUS, VANUATU, SAMOA, SEYCHELLES, TONGA, NIUE, TAJIKISTAN |
| Europe | ALBANIA, AUSTRIA, BELARUS, BELGIUM, BOSNIA AND HERZEGOVINA, BULGARIA, CROATIA, CYPRUS, CZECH REPUBLIC, DENMARK, ESTONIA, FINLAND, FRANCE, GEORGIA, GERMANY, MALTA, GREECE, HUNGARY, ICELAND, IRELAND, ITALY, LATVIA, LITHUANIA, LUXEMBOURG, MONACO, MONTENEGRO, NETHERLANDS, NORWAY, POLAND, PORTUGAL, RUSSIA, RUMANIA, SERBIA, SLOVAKIA, SLOVENIA, SPAIN, SWEDEN, SWITZERLAND, TURKEY, KYRGYZSTAN, MACEDONIA, UKRAINE, UNITED KINGDOM, ANDORRA, ARMENIA, AZERBAIJAN, MOLDOVA, LIECHTENSTEIN, SAN MARINO, KAZAKHSTAN, UZBEKISTAN, KOSOVO |
| North America | UNITED STATES OF AMERICA |
| Central and South America | ARGENTINA, MEXICO, PANAMA, SURINAME, VENEZUELA, ANTIGUA AND BARBUDA, BAHAMS, BARBADOS, BELIZE, COLOMBIA, COMMONWEALTH OF DOMINICA, DOMINICAN REPUBLIC, ECUADOR, EL SALVADOR, GRENADA, HONDURAS, SAINT VINCENT, PERU, TRINIDAD AND TOBAGO, SAINT LUCIA, SAINT KITTS AND NEVIS, COSTA RICA, URUGUAY, NICARAGUA, PARAGUAY, BRAZIL, CHILE, GUATEMALA |
| Africa | SOUTH AFRICA, BOTSWANA, BURUNDI, LESOTHO, LIBERIA, NAMIBIA, SAO TOME AND PRINCIPE, SWAZILAND, MALAWI, CAPE VERDE, SEYCHELLES |
| Middle East | OMAN, ISRAEL, BAHRAIN, MOROCCO, TUNISIA |

▣ Required materials and procedure for visa application (Accepted applicants only)

I. Those as yet outside of Korea without a Visa

1. Visa Application Procedure

Admission Announcement [Before July 5 Fri., 2019]

- ▶ Tuition Payment [July 8 Mon.~July 12 Fri., 2019]
- ▶ Standard Admission Letter will be issued and mailed from CBNU Office of International Services.
- ▶ All the successful applicants who have received Standard Admission Letter should apply for a D-2 visa at the Korean embassy or Korean consulate in the applicant's own country, bringing required documents written below for visa application.
- ▶ Visa issuance from the Korean Embassy (or Korean Consulate).
- ▶ Entrance into Korea

2. Required Documents

※ Following required materials may vary according to the Korean Embassy (or Korean Consulate) in applicant's own country.

- ▶ Application for Visa (Form 5)
- ▶ A passport photo (35mm×45mm size)
- ▶ Standard Admission Letter (This will be issued and mailed from CBNU Office of International Services)
- ▶ A copy of passport
- ▶ Certificate of Graduation
(Must be translated into English or Korean and notarized.)
- ▶ Official Transcript (Must be translated into English or Korean and notarized.)
- ▶ Certificate of Business registration
(This will be mailed from CBNU Office of International Services)

3. Alien Registration Card Application (Issuance) (+82-43-261-3890)

① Application: Admitted students have to apply to the foreign registration certificate by visiting the Room 151 of Office of International Services, 1st floor of the CBNU Main Building, after entering Korea within 14 days.

② Required Documents

- ▶ Application form for the foreign registration certificate
- ▶ Passport
- ▶ A passport photo (35mm×45mm size)
- ▶ A copy of Proof of Enrollment at CBNU
- ▶ Medical Certificate (Tuberculosis)
- ▶ Proof of the place of sojourn
- ▶ Fee: 30,000 KRW

II. Those already in Korea with a Visa

1. Visa change or extension procedure

- ※ The required documents could be changed by the related statute revision or demand from the involved department.

Admission Announcement [Before July 5 Fri., 2019]

- ▶ Tuition Payment [July 8 Mon.~July 12 Fri., 2019]
- ▶ Submission of Required Documents
(The applicants should submit all required documents to the CBNU Office of International Services before visa expired)
- ▶ CBNU Office of International Services will apply for the applicants' visa change.
- ▶ The applicants should receive altered visa and alien registration card in person from the CBNU Office of International Services
 - ※ In the case of a change of university or residence (address), you must register the change within 14 days.

2. Required Documents

| Visa Change (D-4 → D-2) | Visa Extension (D-2 → D-2) |
|--|---|
| 1. Application of Visa Change ※ The form can be found at the CBNU Office of International Services 2. Certificate of Admission 3. A passport photo(30mm×40mm size) 4. Receipt of tuition fee payment 5. Alien Registration Card 6. Passport 7. Korean Language Course Certificate 8. Korean Language Course Transcripts including attendance 9. Proof of the place of sojourn 10. Medical Certificate (Tuberculosis) 11. Visa Change Fee: 130,000 KRW | 1. Application of Visa Extension ※ The form can be found at the CBNU Office of International Services 2. Certificate of Admission 3. Receipt of tuition fee payment 4. Alien Registration Card 5. Passport 6. certificate of graduation or proof of pending diploma 7. transcript 8. Proof of the place of sojourn 9. Medical Certificate (Tuberculosis) 10. Visa Extension Fee: 60,000 KRW |

3. Location for required materials submission

Administrative Office of CBNU Office of International Services

Mobile: +82-43-261-3890

■ Phone Directory of Departments and Administrative Offices

• National code : +82

• Area code : 43

| Administrative Offices (Phone No.) | Departments | Phone No. | Administrative Offices (Phone No.) | Departments | Phone No. |
|---|---|--|---|---|--|
| College of Humanities (261-2084) | Korean Language and Literature Chinese Language and Literature English Language and Literature German Language and Literature French Language and Literature Russian Language and Literature Philosophy History Archaeology and Art History Art and Design | 261-2090 261-2102 261-2120 261-2131 261-2139 261-2383 261-2147 261-2156 261-2163 261-2750 | College of Engineering (261-2919) | Chemical Engineering Industrial Engineering Chemistry Mechanical Engineering Precision Mechanical Engineering Civil Engineering Materials Engineering Architectural Engineering Architecture Safety Engineering Environmental and Urban Engineering (Environmental Engineering) (Urban Engineering) Structural Systems and Computer-Aided Engineering | 261-2370 261-2487 261-2441 261-2448 261-2377 261-2411 261-2427 261-3247 261-2457 261-2465 261-2493 261-2409 |
| College of Social Sciences (261-2174) | Sociology Psychology Public Administration Political Science and International Relations Economics | 261-2180 261-2188 261-2196 261-2204 261-2213 | College of Human Ecology (261-2698) | Food and Nutrition Child Welfare Fashion Design Information Housing & Interior Design Consumer Studies | 261-2742 261-2793 261-2792 261-2749 261-2744 |
| College of Natural Sciences (261-3511) | Mathematics Statistics Physics Astronomy and Space Science Earth & Environmental Sciences Chemistry Biology Microbiology Biochemistry Exercise Science | 261-2240 261-2255 261-2265 261-2312 261-3136 261-2279 261-2291 261-2299 261-2306 261-3263 | College of Agriculture, Life & Environment Sciences (261-2505) | Crop Science Industrial Plant Science and Technology Bio-systems Engineering Forest Science Forest Products Agricultural & Rural Engineering School of Applied Life Science and Environment (Animal Science) (Agricultural Chemistry) (Horticultural Science) (Agricultural Biology) (Food Science and Technology) Agricultural Economics | 261-2510 261-2518 261-2579 261-2532 261-2540 261-2572 261-2544 261-2559 261-2525 261-2552 261-2565 261-2587 |
| College of Commerce and Business Administration (261-2327) | Business Administration Accounting International Business Management Information Systems | 261-2330 261-2347 261-2339 261-2355 | Interdisciplinary Study (261-2084) | Sculpture Design Digital Information Convergence | 261-2750 |

■ Organization & Contact Information

| Service | Department | Telephone Number |
|---|---|---|
| Informing admission requirements for graduate school | CBNU Office of International Services | +82-43-261-3841 Fax: +82-43-268-2068 |
| Providing information on application procedures for VISA Managing business with international students | | +82-43-261-3890 Fax: +82-43-268-2068 |
| University Register Management | Department of Registrar | +82-43-261-2012, 2013 |
| Course Registration Management | | +82-43-261-2015, 2016 |
| Providing information on tuition payment | Department of Accounting | +82-43-261-2047 |
| Informing scholarship program for graduate school | Department of Student Affairs | +82-43-261-2027, 2028 |
| Clubs, student committee management | | +82-43-261-2019~22, |
| Military Related Service | First Reserve Regiment | +82-43-261-2956, 2957 |
| Issuing various certificates Managing the application procedures for leave of absence, re-enrollment and withdrawal Providing information on a certificate of studentship | Total Service Center | +82-43-261-3305~8 |
| Employment Services | Human Resource Development Center | +82-43-261-3554, 3555 |
| Residence Hall (Dormitory) Entrance Administration | Main Building | +82-43-261-2926, 3193 |
| | Yang Seong Jae(BTL) | +82-43-261-3674, 3675 |
| | Dormitory for Foreign Students | +82-43-261-2932 |
| Colleges | College of Humanities | +82-43-261-2084~6 |
| | College of Social Science | +82-43-261-2174~6 |
| | College of Natural Science | +82-43-261-2234~6 |
| | College of Business Administration | +82-43-261-2324~6 |
| | College of Engineering | +82-43-261-2364~7 |
| | College of Computer and Information | +82-43-261-2386,3203 |
| | College of Agriculture and Life Science | +82-43-261-2504~7 |
| | College of Human Ecology | +82-43-261-2698,2759 |
| | College of Veterinary Medicine | +82-43-261-2392,2394 |
| | College of Medicine | +82-43-261-2834,6 |
| Chungbuk National University Homepage | http://www.cbnu.ac.kr | |
| Center for International Affairs Homepage | http://cia.cbnu.ac.kr | |

▣ Tuition & Fees

[Monetary Unit: Korean Won(₩), per semester]

| Divisions | Departments | Enrollment Fee | Tuition | Total |
|--|--|----------------|-----------|-----------|
| Liberal Arts | All except the Dept. of Philosophy | - | 1,906,000 | 1,906,000 |
| | Philosophy | - | 1,963,000 | 1,963,000 |
| Social Sciences | All | - | 1,906,000 | 1,906,000 |
| Natural Sciences | All | - | 2,341,000 | 2,341,000 |
| Commerce and Business Administration | All | - | 1,906,000 | 1,906,000 |
| Engineering | All | - | 2,533,000 | 2,533,000 |
| Electronics and Information | All | - | 2,533,000 | 2,533,000 |
| Agriculture, Life, and Environment Science | All except Dept. of Agricultural Economics | - | 2,291,000 | 2,291,000 |
| | Dept. of Agricultural Economics | - | 1,934,000 | 1,934,000 |
| Human Ecology | Food and Nutrition | - | 2,291,000 | 2,291,000 |
| | Fashion Design Information, Residence and Environment | - | 2,338,000 | 2,338,000 |
| | Consumer Studies, Child Welfare | - | 1,906,000 | 1,906,000 |
| Free Major | Free Major | - | 2,093,000 | 2,093,000 |
| Interdisciplinary Programs | Sculpture and Arts (Oriental Painting, Western Painting, Sculpture) | - | 2,514,000 | 2,514,000 |
| | Design | - | 2,438,000 | 2,604,000 |

※ The amount can change based on particular circumstances. Please refer to the website of CBNU Finance Office.

※ The final successful applicants can print the bill out via the notice on the CBNU website.

※ In order to wire money, please refer to the below banking info.

| Classification | Direct Deposit (Remittance in Korea) | Direct Deposit (Overseas remittance) | |
|-----------------|--|--|-------------------------|
| | Bank | NH (Nonghyup) | Nonghyup Bank(Korea) |
| Account No. | written on the bill | written on the bill | |
| Account Holder | 충북대학교 국제교류본부 | Chungbuk National University, Office of International Services | |
| Address of Bank | 28644 충북 청주시 서원구 충대로 1(개신동) | 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea | |
| Amount | written on the bill | written on the bill(exchange to USD and wire.) | |
| Note | ※ In terms of overseas remittance, the commission fee will be 10,000won. | | |

▣ Information on Scholarship Program for International Students (Undergraduate School)

I. TOPIK Scholarship Program

| Classification | Scholarship program | Coverage |
|-------------------------------|---|---|
| 1 st semester | <ul style="list-style-type: none"> ▶ Grade B1: TOPIK Level 5 or higher ▶ Grade B2: TOPIK Level 4 or higher ▶ Grade C: TOPIK Level 3 or higher | <ul style="list-style-type: none"> ▶ Grade B1: 80% of tuition ▶ Grade B2: 40% of tuition ▶ Grade C: 20% of tuition |
| From 2 nd semester | <ul style="list-style-type: none"> ▶ Grade B1: TOPIK Level 5 or higher (Grade A+ or higher) ▶ Grade B2: TOPIK Level 5 or higher (Grade A0 or higher) ▶ Grade C: TOPIK Level 4 or higher (Grade B+ or higher) | <ul style="list-style-type: none"> ▶ Grade B1: 80% of tuition ▶ Grade B2: 40% of tuition ▶ Grade C: 20% of tuition |

※ International students should submit insurance certificate by notification date. Without submission of insurance certificate, International students cannot receive scholarship even though they are qualified.

※ When submitting the regarding certificates, the validation date must be after the first day of the semester. If the certificates expire before the first day of the semester, it will NOT accepted while application.

▣ CBNU Dormitory for International Students

I. Dormitory Application

1. Entrance Criteria and Selection Process

Foreign students have priority for admission when they submit documentary evidence. Persons who have a legally designated infectious disease, or persons disqualified for communal living will be excluded.

2. Application

Check on the dormitory application and preferred dormitory on your application.

- ※ In terms of new students, process of dorm application will be executed by office of International Services on behalf of individuals based on what applicant wrote on the application form.
- ※ Dorm assignment may vary depending on dorm situation.
- ※ When it comes to dorm fee payment, applicants must check the relevant dates out via the notices on the dorm website. If the payment is not completed within the deadline on the website, the dorm application will be invalid.

II. Dormitory Fee

| Classification | Room Type | Meal Plan | Based on 2018 Fall Semester(114days) | | Remarks |
|----------------------------------|---------------------|-----------|--------------------------------------|---------------------------------------|---------------|
| | | | 7 days of meal per week | 5 days of meal per week (No weekends) | |
| Yang Sung Jae | 2 persons in 1 room | O | ₩1,252,860 | ₩1,129,980 | 3 Meals a day |
| Yang Hyun Jae (Deungyoung kuwan) | 2 persons in 1 room | O | ₩1,124,040 | ₩1,008,160 | 3 Meals a day |
| | | X | | ₩436,620 | |

- ※ Dormitory fee may be changed according to the conditions of dormitory.
- ※ Dormitory Entrance Related Inquiries
<http://dorm.chungbuk.ac.kr> or Dormitory Administration
 (☎ 043-261-2926, 3675, 2932 The information may be changed according to the conditions of departments or colleges.)

▣ CBNU Directions and Maps

I. Direction

| Transportation | Departure | | Arrival | Destination |
|----------------------|--|---------------------------|------------------------------------|---|
| By Express Bus | Seoul, Eastseoul, Sangbong, Daegu, Busan, Gwangju Express Bus Station | | Cheongju Express Bus Station | <ul style="list-style-type: none"> ▶ Distance : About 4km ▶ Taxi Fare : About 4,000~5,000 KRW |
| By Local Bus Service | Buses depart from every city | | Cheongju Local Service Bus Station | <ul style="list-style-type: none"> ▶ Bus Fare : Basic Bus Fare (Take a bus to the Province Hall, City Hall, Sangdang Park or Meepyung) |
| By Train | KTX | Gyeongbu Line, Honam Line | Osong Station | <ul style="list-style-type: none"> ▶ Distance : About 14.3km ▶ Coaches leave 50times from the front of each station everyday |
| | Basic | Gyeongbu Line, Honam Line | Jochiwon Station | <ul style="list-style-type: none"> ▶ Distance : About 16km ▶ Coaches leave from the front of each station every 10 minutes. |
| | | Chungbuk Line | Cheongju Station (Jeongbong-Dong) | <ul style="list-style-type: none"> ▶ Distance : About 6.8km ▶ Coaches leave from the front of each station. |
| By Car | <ul style="list-style-type: none"> ▶ If you are driving via Gyeongbu Express Way Out of Cheongju I.C → Left ture to Cheongju direction and drive 6.5km → Sandan 6 way intersection → Right ture to CBNU direction and Drive 500m → CBNU ▶ If you are driving via Jungbu Express Way Out of Westcheongju I.C →Left ture to Cheongju direction and drive 1.5km → Sandan 6 way intersection → Right turn to CBNU direction and Drive 500m → CBNU ▶ If you are driving via Cheongju-Sangju Express Way Cheongju IC → Gyeongbu Express Way → Nami JC and right turn to Jungbu Express Way → Out of Westcheongju and Left turn to Cheongju direction and drive 1.5km → Solbat 4 way intersection → Right turn to City Hall direction, Drive 200m and Left turn → Drive 1.5km → Sandan 6 way intersection → Right turn to CBNU direction and Drive 500m → CBNU Muneui I.C → Right turn and drive 5km to Cheongju direction → Goeun 4 way intersection → Left turn to Cheongju direction → Drive 4.9km → Gaesin 5 way intersection → Left turn to CBNU Hospital → CBNU East Gate | | | |

II. Map

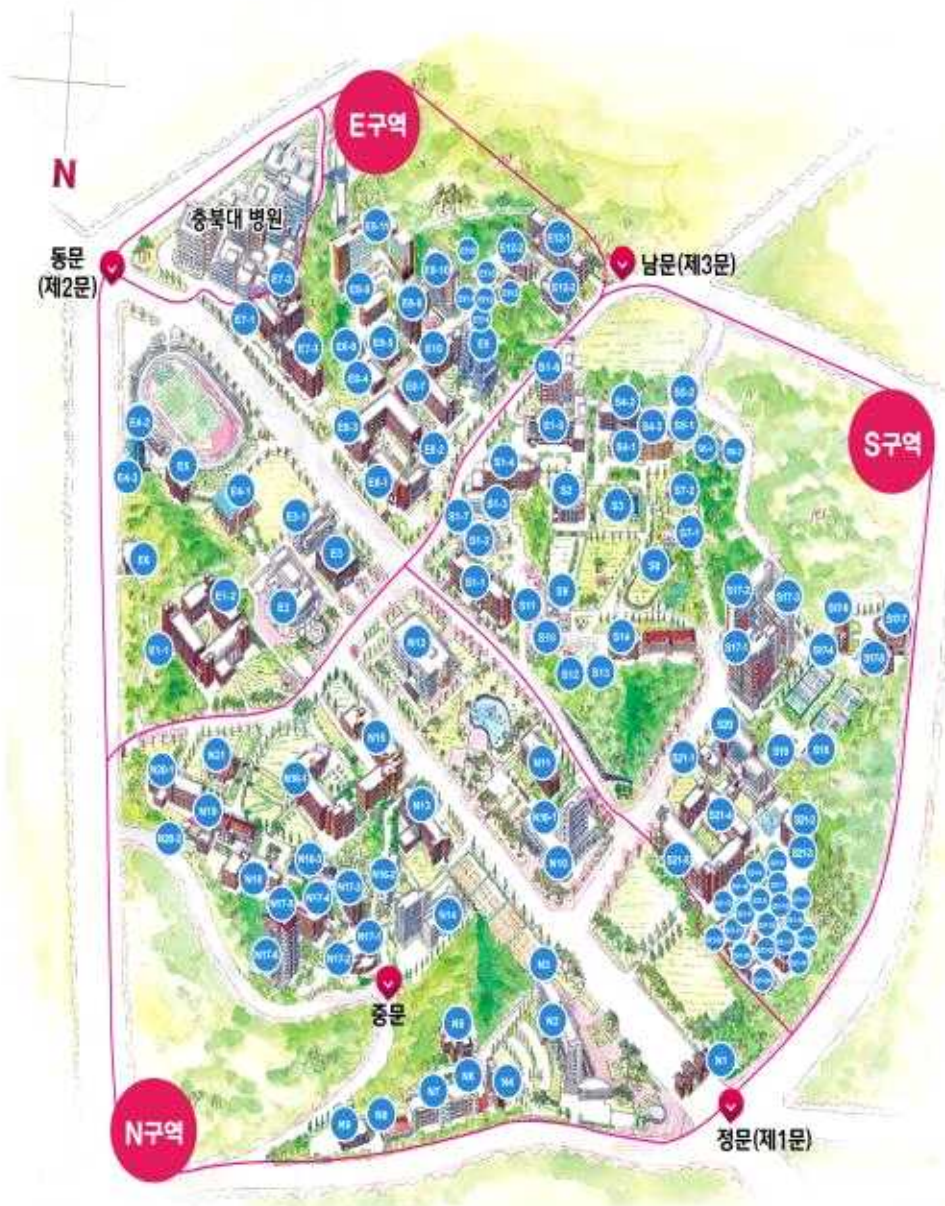


III. CBNU Campus Map



1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk, Republic of Korea, 28644
 TEL : +82-43-261-3841, / FAX : +82-43-268-2068
 Website: www.chungbuk.ac.kr / <http://ipsi.chungbuk.ac.kr>

충북대학교 종합안내도



범례

| 구분 | 구분 | 구분 | 구분 |
|-----|-----|-----|-----|
| 101 | 102 | 103 | 104 |
| 105 | 106 | 107 | 108 |
| 109 | 110 | 111 | 112 |
| 113 | 114 | 115 | 116 |
| 117 | 118 | 119 | 120 |
| 121 | 122 | 123 | 124 |
| 125 | 126 | 127 | 128 |
| 129 | 130 | 131 | 132 |
| 133 | 134 | 135 | 136 |
| 137 | 138 | 139 | 140 |
| 141 | 142 | 143 | 144 |
| 145 | 146 | 147 | 148 |
| 149 | 150 | 151 | 152 |
| 153 | 154 | 155 | 156 |
| 157 | 158 | 159 | 160 |
| 161 | 162 | 163 | 164 |
| 165 | 166 | 167 | 168 |
| 169 | 170 | 171 | 172 |
| 173 | 174 | 175 | 176 |
| 177 | 178 | 179 | 180 |
| 181 | 182 | 183 | 184 |
| 185 | 186 | 187 | 188 |
| 189 | 190 | 191 | 192 |
| 193 | 194 | 195 | 196 |
| 197 | 198 | 199 | 200 |

[Form 1] APPLICATION FOR UNDERGRADUATE ADMISSION



CHUNGBUK NATIONAL UNIVERSITY

PLEASE TYPE ENGLISH OR KOREAN.

Application fee is Non-refundable

Admission New Transfer

Term Spring Fall Year _____

MAIL TO: OFFICE OF INTERNATIONAL SERVICES, CHUNGBUK NATIONAL UNIVERSITY, CHUNGDAE-RO 1, SEOWON-GU, CHEONGJU, CHUNGBUK, KOREA. ZIP 28644

Eligibility of Applicants

Status Foreign Nationals whose parents are both citizens of countries other than Korea
Foreign Nationals who have received primary, secondary and university education outside of Korea

Academic Qualification Graduated High School Finished more than two years in College
Graduated University Graduated Community College

Language Proficiency TOPIK Level () / CBNU Koren Language Program(KLP) level ()

APPLICANT INFORMATION

Full Legal Name: _____ / _____ / _____ (*Write the name which is at the bottom of your passport in capitals)
Last First Middle

Date of Birth: _____ (YYYY)/ _____ (MM)/ _____ (DD)

Sex Male Female

Language Proficiency Korean: TOPIK ()
English: TOEFL PBT () / CBT () / iBT ()
TEPS () • TOEIC () • IELTS ()

Affix your current photo (3cmx4cm)

Citizenship: _____ Native Language: _____

Passport No.: _____ Alien Registration No.: _____ (*Do not w

CONTACT INFORMATION

Mailing Address: _____ Zip: _____

Mobile Phone: _____ (home country) _____ (Korea) Email: _____

Parent(s) (Name): _____

(Address): _____

Zip: _____

ACADEMIC HISTORY

A. High School (* Only Freshman Applicants)

Name: _____ City/State: _____

(Expected)Graduation date: _____ (YYYY)/ _____ (MM)/ _____ (DD)

B. Final College or University you Graduated (* All Transfer Applicants)

Name: _____ Department(Major): _____

Earned Credits: _____ (Semester) _____ (Point) (Expected)Graduation date: _____ (YYYY)/ _____ (MM)/ _____ (DD)

City/State: _____ Contact: (Tel) _____ (Fax) _____

C. Previous Colleague before final University (* Only Transfer Applicants who have transferred history)

Name: _____ Department(Major): _____

Earned Credits: _____ (Semester) _____ (Point) (Expected) Graduation date: _____ (YYYY)/ _____ (MM)/ _____ (DD)

City/State: _____ Contact: (Tel) _____ (Fax) _____

ACADEMIC MAJOR APPLICATION

(*All applicant must write 1st, 2nd and 3rd Choices.)

1st Choice: (Dept.) _____ (College) _____

2nd Choice: (Dept.) _____ (College) _____

3rd Choice: (Dept.) _____ (College) _____

DORMITORY APPLICATION

Do you want to live in the dorm? Yes No

If Yes: I want to have 3 meals a day for the whole week (7 days).

I want to have 3 meals a day only for the weekdays (5 days).

INTERNATIONAL STUDENT INSURANCE (HEALTH INSURANCE)

Do you have insurance? Yes No

If yes: Name (_____) Join date (_____)

SIGNATURE (required)

I do hereby certify that to the best of my knowledge the foregoing information is true and complete.

Also, I hereby agree with that my personal information collected by application materials can be disclosed to this university's staff and faculty for the purpose of admission process.

Applicant's complete legal signature: _____
Signature _____ Date (YYYY/MM/DD) _____

| | Application Received | Application Fee Received |
|----------------------------------|----------------------|--------------------------|
| <i>For Admissions Office Use</i> | (Stamp) | (Stamp) |
| | Receipt No.: | |



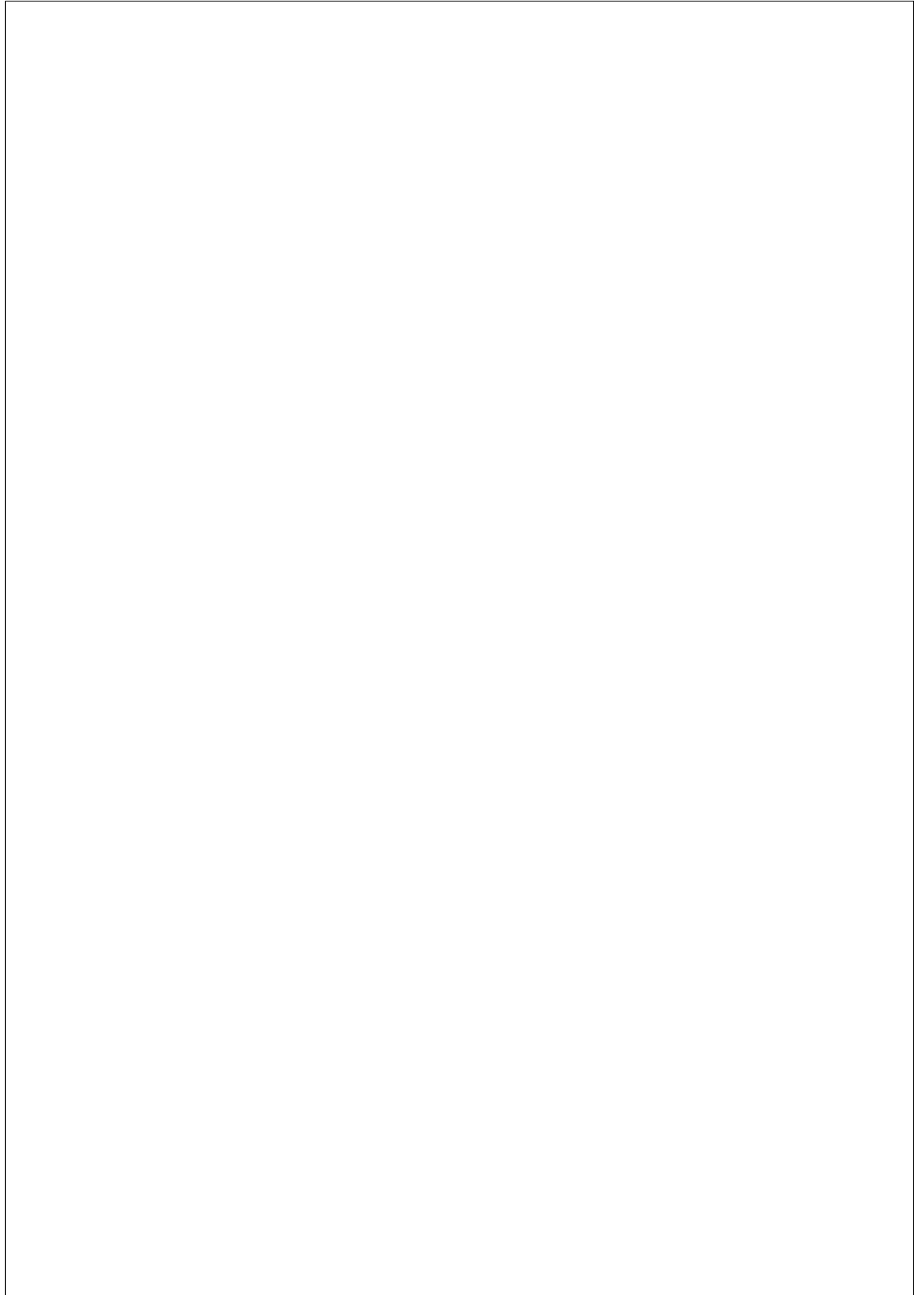
CHUNGBUK
NATIONAL UNIVERSITY

PLEASE TYPE IN ENGLISH OR KOREAN.

Introduce yourself and write a brief statement of purpose describing reasons(s) for pursuing your studies at Chungbuk National University. Include any additional information concerning your preparation that is pertinent to the objective specified. Attach an additional sheet if necessary.

· Continued on the next page

| | |
|-------------|--|
| Receipt No. | |
|-------------|--|



| | |
|--------------------|--|
| Receipt No. | |
|--------------------|--|

학력 조회 동의서(Letter of Consent)

성명 / Name :

지원 모집단위 / Desired Major :

| 교육과정 Level of Education | 학교명 Name of School | 학교주소 School Address | 전화번호/Phone 팩스번호/Fax | 학위번호 Registered Number |
|-------------------------------------|-----------------------|------------------------|------------------------|------------------------------|
| 고등학교 (High School) | (English) | | | |
| | (Mother Language) | | | |
| 대학 (College or University) | (English) | | | |
| | (Mother Language) | | | |
| 대학 (College or University) | (English) | | | |
| | (Mother Language) | | | |

- ※ College information is only for transfer applicants.
- ※ Phone and fax number must include country and regional calling codes.
- ※ Applicants must correctly fill out the above information in order to properly investigate their education background

상기의 자료는 귀교에서 공식적으로 본인의 학력 자료를 조회하는데 이의가 없음을 동의합니다.

I hereby authorize that Chungbuk National University could officially request my academic and personal information from each academic institution I have attended, in connection with the admission process.

201

지원자 성명 / Name of Applicant :

(서명/Signature)

사증발급신청서

APPLICATION FOR VISA

<신청서 작성방법>

- ▶ 신청인은 사실에 근거하여 빠짐없이 정확하게 신청서를 작성하여야 합니다.
- ▶ 신청서상의 모든 질문에 대한 답변은 한글 또는 영문으로 기재하여야 합니다.
- ▶ 선택사항은 해당 칸[] 안에 √ 표시를 하시기 바랍니다.
- ▶ ‘기타’ 를 선택한 경우, 상세내용을 기재하시기 바랍니다.

<How to fill out this form>

- ▶ You must fill out this form completely and correctly.
- ▶ You must write in block letters either in English or Korean.
- ▶ For multiple-choice questions, you must check [√] all that apply.
- ▶ If you select ‘Other’ , please provide us with more information in the given space.

1. 인적사항 / PERSONAL DETAILS

| | | |
|--|--|---------------|
| <p style="text-align: center;">PHOTO</p> <p style="text-align: center;">여권용사진 (35mm×45mm)</p> <p>- 흰색 바탕에 모자를 쓰지 않은 정면 사진으로 촬영일 부터 6개월이 경과하지 않아 야 함</p> <p style="font-size: small;">A color photo taken within last 6 months(full face without hat, front view against white or off-white background)</p> | 1.1 여권에 기재된 영문 성명/Full name in English (as shown in your passport) | |
| | 성 Family Name | 명 Given Names |
| | 1.2 한자성명 漢字姓名 | |
| | 1.3 성별 Sex 남성/Male[] 여성/Female[] | |
| | 1.4 생년월일 Date of Birth (yyyy/mm/dd) | |
| | 1.5 국적 Nationality | |
| 1.6 출생국가 Country of Birth | | |
| 1.7 국가신분증번호 National Identity No. | | |

1.8 이전에 한국에 출입국하였을 때 다른 성명을 사용했는지 여부
 Have you ever used any other names to enter or depart Korea?
 아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details
 (성 Family Name , 명 Given Name)

1.9 복수 국적 여부 Are you a citizen of more than one country ? 아니오 No [] 예 Yes []
 → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please write the countries ()

2. 사증발급인정서 발급내용 / DETAILS OF VISA ISSUANCE CONFIRMATION

※ 대한민국 출입국관리사무소·출장소에서 사증발급인정서를 발급받은 사람만 기재
 (Section 2 is only for those who possess confirmation of visa issuance issued by the Immigration Office of the Republic of Korea)

| | | | |
|----------------------------------|--------------------------------|--------------------|--------|
| 2.1 사증발급인정번호 Confirmation No. | 허가번호 표시 | 2.2 발급일 Issue Date | 발급일 표시 |
| 2.3 여권번호 Passport No. | 2.4 여권만료일 Passport Expiry Date | | |

- ▶ 사증발급인정서를 발급받은 사람은 12번(서약)으로 이동하여 작성한 후 신청서 제출(3 ~ 11번은 기재 생략)
 Those who have confirmation of visa issuance must move to section 12 (Declaration) to complete this from (Those with visa issuance confirmation must not fill out section 3~11).

3. 여권정보 / PASSPORT INFORMATION

3.1 여권종류 Passport Type

외교관 Diplomatic [] 관용 Official [] 일반 Regular [] 기타 Other []

→ ‘기타’ 상세내용 If ‘Other’ please provide details ()

| | | |
|------------------------|------------------------------|------------------------|
| 3.2 여권번호 Passport No. | 3.3 발급국가 Country of Passport | 3.4 발급지 Place of Issue |
| 3.5 발급일자 Date of Issue | 3.6 기간만료일 Date Of Expiry | |

3.7 다른 여권 소지 여부 Do you have any other valid passport ? 아니오 No [] 예 Yes []

→ ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details

a) 여권종류 Passport Type

외교관 Diplomatic [] 관용 Official [] 일반 Regular [] 기타 Other []

b) 여권번호 Passport No.

c) 발급국가 Country of Passport

d) 기간만료일 Date Of Expiry

4. 연락처 / CONTACT INFORMATION

4.1 본국 주소 Address in Your Home Country

4.1 현 거주지 Current Residential Address *현 거주지가 본국 주소와 다를 경우 기재 / Write if it is different from the above address

| | | |
|-------------------------|------------------------|----------------|
| 4.3 휴대전화 Cell Phone No. | 4.4 일반전화 Telephone No. | 4.5 이메일 E-mail |
|-------------------------|------------------------|----------------|

4.6 비상시 연락처 Emergency Contact Information

a) 성명 Full Name in English

b) 거주국가 Country of residence

c) 전화번호 Telephone No.

d) 관계 Relationship to you

5. 혼인사항 / MARITAL STATUS DETAILS

5.1 현재 혼인사항 Current Marital Status

기혼 Married [] 이혼 Divorced [] 미혼 Never married []

5.2 배우자 인적사항 *기혼으로 표기한 경우에만 기재 If ‘Married’ please provide details of your spouse

| | |
|------------------------------------|-------------------------------|
| a) 성 Family Name (in English) | b) 명 Given Names (in English) |
| c) 생년월일 Date of Birth (yyyy/mm/dd) | d) 국적 Nationality |
| e) 거주지 Residential Address | f) 연락처 Contact No. |

6. 학력 / EDUCATION

6.1 최종학력 What is the highest degree or level of education you have completed ?

석사/박사 Master’s/Doctoral Degree [] 대졸 Bachelor’s Degree []
 고졸 High School Diploma [] 기타 Other []

→ ‘기타’ 선택 시 상세내용 기재 If ‘Other’ please provide details ()

| | |
|------------------------|--|
| 6.2 학교명 Name of School | 6.3 학교 소재지 Location of School(city/province/country) |
|------------------------|--|

7. 직업 / EMPLOYMENT

7.1 직업 What are your current personal circumstances ?

- 사업가 Entrepreneur [] 자영업자 Self-Employed [] 직장인 Employed []
- 공무원 Civil Servant [] 학생 Student [] 퇴직자 Retired []
- 무직 Unemployed [] 기타 Other []

→ ‘기타’ 선택 시 상세내용 기재 If ‘Other’ please provide details ()

7.2. 직업 상세정보 Employment Details

| | |
|--|-------------------------------|
| a) 회사/기관/학교명 Name of Company/Institute/School | b) 직위/과정 Your Position/Course |
| c) 회사/기관/학교 주소 Address of Company/Institute/School | d) 전화번호 Telephone No. |

8. 초청인 정보 / DETAILS OF SPONSOR

8.1 초청인/초청회사 Do you have anyone sponsoring you for the visa ?

아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details

a) 초청인/초청회사명 Name of your visa sponsor (Korean, foreign resident in Korea, company, or institute)

| | |
|--|---------------------------|
| b) 생년 월일/사업자등록번호 Date of Birth/Business Registration No. | c) 관계 Relationship to you |
| d) 주소 Address | e) 전화번호 Phone No. |

9. 방문정보 / DETAILS OF VISIT

9.1 입국목적 Purpose of Visit to Korea

- 관광/통과 Tourism/Transit [] 행사참석/Meeting, Conference [] 의료관광 Medical Tourism []
- 단기상용 Business Trip [] 유학/연수 Study/Training [] 취업활동 Work []
- 무역/투자/주재 Trade/Investment/Intra-Corporate Transferee [] 가족 또는 친지방문 Visiting Family/Relatives/Friends [] 결혼이민 Marriage Migrant []
- 외교/공무 Diplomatic/Official [] 기타 Other []

→ ‘기타’ 선택 시 상세내용 If ‘Other’ please provide details ()

| | |
|---|-----------------------------------|
| 9.2 체류예정기간 Intended Period of Stay | 9.3 입국예정일 Intended Date of Entry |
| 9.4 체류예정지(호텔 포함) Address in Korea(including hotels) | 9.5 한국 내 연락처 Contact No. in Korea |

9.6 과거 5년간 한국을 방문한 경력 Have you travelled to Korea in the last 5 years ?
 아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details of any trips to Korea
 () 회 times, 최근 방문목적 Purpose of Recent Visit ()

9.7 한국 이외에 과거 5년간 여행한 국가 Have you travelled outside your country of residence, excluding to Korea, in the last 5 years ?
 아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details of these trips

| 국가명 Name of Country (in English) | 방문목적 Purpose of Visit | 방문기간 Period of Stay (yyyy/mm/dd)~ (yyyy/mm/dd) |
|----------------------------------|-----------------------|--|
| | | |
| | | |
| | | |

9.8. 동반입국 가족 유무 기재 Are you travelling to Korea with any family member ?
아니오 No [] 에 Yes [] → '예' 선택 시 상세내용 If 'Yes' please provide details of the family members you are travelling with

| 성명 Full name in English | 생년월일 Date of Birth (yyyy/mm/dd) | 국적 Nationality | 관계 Relationship to you |
|-------------------------|---------------------------------|----------------|------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

* 참고: 가족의 범위 - 배우자, 자녀, 부모, 형제
Note: Definition of a Family Member - your spouse, father, mother, children, brothers and sisters

10. 방문경비 / FUNDING DETAILS

10.1 방문경비(미국 달러 기준) Estimated travel costs(in US dollars)

10.2 경비지불자 Who will pay for your travel-related expenses ? (any person including yourself and/or institute)

| | |
|---|---------------------------|
| a) 성명/회사(단체)명 Name of Person/Company(Institute) | b) 관계 Relationship to you |
| c) 지원내용 Type of Support | d) 연락처 Contact No. |

11. 서류 작성 시 도움 여부 / ASSISTANCE WITH THIS FORM

11.1 이 신청서를 작성하는데 다른 사람의 도움을 받았습니까? Did you receive assistance in completing this form? 아니오 No [] 에 Yes [] → '예' 선택 시 상세내용 If 'Yes' please provide details of the person who assisted you

| 성명 Full Name | 생년월일 Date of Birth (yyyy/mm/dd) | 연락처 Telephone No. | 관계 Relationship to you |
|--------------|---------------------------------|-------------------|------------------------|
| | | | |

12. 서약 / DECLARATION

* 사증발급인정서 소지자도 작성

Those who possess confirmation of visa issuance must only complete section 1,2, and 12 of this form

본인은 이 신청서에 기재된 내용이 거짓 없이 정확하게 작성되었음을 확인합니다. 또한 본인은 대한민국의 출입국 관리법 규정을 준수할 것을 서약합니다.

I declare that the statements made in this application are true and correct to the best of my knowledge and belief, and that I will comply with the Immigration Act of the Republic of Korea.

신청일자 (년. 월. 일) DATE OF APPLICATION (yyyy/mm/dd)
/ /

신청인 서명 SIGNATURE OF APPLICANT

17세 미만자의 경우 부모 또는 법정후견인의 서명
Signature of Parent or Legal Guardian's for a person under 17 years of age

| | |
|-----------------|--|
| 첨부서류 ATTACHMENT | 1. 「출입국관리법 시행규칙」 제76조제1항 관련 [별표 5] 사증발급신청 등 첨부서류 |
|-----------------|--|

유의사항 Notice

1. 위 기재사항과 관련하여 자세한 내용은 별지로 작성하거나 관련 서류를 추가로 제출할 수 있습니다.
If extra space is needed to complete any item, record on a separate sheet of paper or submit relevant documents which could support your application.
2. 대한민국 사증을 승인받은 후 분실 또는 훼손 등의 사유로 여권을 새로 발급받은 경우에는, 정확한 개인정보를 반영할 수 있도록 변경된 여권정보를 사증처리기관에 통보하여야 합니다.
If you received Korean visa approval, and have new passport issued thereafter in lieu of lost/damaged passport, you must notify the concerned visa office of changes in your passport information.
3. 사증을 발급받았더라도 대한민국 입국 시 입국거부 사유가 발견될 경우에는 대한민국으로의 입국이 허가되지 않을 수 있습니다.
Possession of a visa does not entitle the bearer to enter the Republic of Korea upon arrival at the port of entry if he/she is found inadmissible.
4. 「출입국관리법 시행규칙」 제9조제1항에 따라 C 계열 사증소지자는 입국 후에 체류자격을 변경할 수 없습니다.
Please note that category C visa holders are not able to change their status of stay after their entry into the Republic of Korea in accordance with Article 9(1) of the Enforcement Regulations of the Immigration Act.

공용란 FOR OFFICIAL USE ONLY

| | | | | | | |
|------|------|--|----------------|--------|------|------------------|
| 기본사항 | 체류자격 | | 체류기간 | | 사증종류 | 단수·복수(2회, 3회 이상) |
| 접수사항 | 접수일자 | | 접수번호 | | 처리과 | |
| 허가사항 | 허가일자 | | 인정번호 | | 고지사항 | |
| 결재 | 담당자 | | 가 [] 부 [] | <심사의견> | | |
| | | | | | | |
| | | | | | | |

< 수입인지 부착란 >

처리절차



210mm×297mm[백상지 80g/m²(재활용품)]

【원본 제출】

유학경비 부담 서약서

(Affidavit of Financial Support)

※ 지원자 인적사항(Applicant's Personal Information)

| | | | |
|--------------------------|--|-------------------------|--|
| 학위과정 (Planned Degree) | | 성명 (Name) | |
| 지원학과 (Department) | | 생년월일 (Date of Birth) | |
| 지원전공 (Planned Major) | | 성별 (Sex) | |
| | | 국적 (Nationality) | |

귀하의 유학경비를 부담할 개인이나 기관명을 쓰시오.

(Please write the name of the sponsor to provide all the funds during applicant's studies)

- 개인 또는 기관명(Name of Sponsor):
- 관 계(Relationship with the Applicant):
- 직 업(Occupation):
- 주 소(Address):
- 전화번호(Phone Number):

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 입증합니다.

(I guarantee to bear all the costs for the applicant's study at Chungbuk National University.)

날짜(Date):

(yyyy-mm-dd)

입증인 이 름:
(Guarantor) (Name)

서 명:
(Signature)

충북대학교 총장 귀하

To the President of Chungbuk National University