

2020 Spring Undergraduate(Freshmen/Transfer) Application

Period: Oct. 21, 2019 ~ Nov. 1, 2019(9AM~6PM)

Location: Office of International Services(# 153, Building-N10), Chungbuk National University
1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk 28644, Republic of Korea

- Domestic: Online(www.jinhakapply.com) + Original Docs by post/visit

- Overseas: Online(www.jinhakapply.com) + Original Docs by post

* All original documents of all applicants must be submitted by visit or post until the deadline.

함께 여는
무엇이든 미래

CBNU

Spring Semester 2020

Admission Guide to Undergraduate Program for International Students



2019. 10.



충북대학교
CHUNGBUK NATIONAL UNIVERSITY

CBNU: www.cbnu.ac.kr

CBNU OIS: <http://cia.cbnu.ac.kr>

Contents

■ NOTICE	1
■ Schedule	1
■ Program&AdmissionsQuota_Freshmen Admission	2
■ Program&AdmissionsQuota_Transfer Admission	4
■ Eligibility	6
■ How to choose your departments	7
■ Application and Documents by Post	8
■ Screening	10
■ Selection	10
■ Announcement	10
■ Tuition Payment	10
■ Scholarship_Undergraduate	12
■ CBNU Dormitory(Room&Board)	14
■ Important Facts	15
■ How to obtain Apostille	16
■ VISA Application	19
■ Directory of CBNU Offices	21
■ Directions	23

You can download the required forms on the below website

CBNU OIS: <https://cia.chungbuk.ac.kr/index/>

[Form 1] Statement of Purpose **26**

[Form 2] Letter of Consent **28**

[Form 3] Affidavit of Financial Support(By the applicant or parents) **29**

[Form 4] Statement of Authenticity **30**

[Form 5] Application for VISA **31**

■ NOTICE

This guideline is written in Korean, English and Chinese.
If there is any issue with interpretation, the Korean
will be prioritized.

- Chungbuk National University: www.cbnu.ac.kr
- Chungbuk National University, Office of International Services:
<http://cia.cbnu.ac.kr>

■ Schedule

Classification		Date and Time	Location	Notes
Online Application		Oct. 21(Mon.) ~ Nov. 1(Fri.), 2019 6PM	Online Application http://www.jinhakapply.com	▪ Application Fee: KRW 72,000won
Submit your documents			Post / Visit CBNU OIS(N10) #153	▪ Download the forms http://cia.cbnu.ac.kr
Submit 66 th TOPIK Certificate		~ Nov. 29(Fri.), 2019 6PM	CBNU OIS(N10) #153 Email: minhakim@cbnu.ac.kr	▪ 66th TOPIK is the last exam accepted
Interview	Prep.	Dec. 11(Wed.), 2019 8:30AM(KST)	CBNU OIS Korean Language Center(N5) 3rd floor	▪ Online interview will be possible when it is requested by email / call
	Actual	Dec. 11(Wed.), 2019 9AM(KST)		
Announcement		~ Jan. 10(Fri.), 2020	http://www.cbnu.ac.kr	▪ Please check out bulletin board ▪ No individual announcement
Tuition Bill		Jan. 13(Mon.) ~ Jan. 17(Fri.), 2020		
Tuition payment / Confirmation		Jan. 13(Mon.) ~ Jan. 17(Fri.), 2020 4PM	Gaesinuri(개신누리)system https://eis.cbnu.ac.kr/cbnuLogin	
Certificate of Admission & VISA Process		After Tuition Payment	CBNU Office of International Services(N10) #151	▪ Tel : +82-43-261-3890 ▪ Email: jjayou@chungbuk.ac.kr
Course Registration		Jan. 28(Tue.) ~ Feb. 3(Mon.), 2020	Gaesinuri(개신누리)system https://eis.cbnu.ac.kr/cbnuLogin	▪ Consult with each dept. (Page 21)
1 st day of semester		Mar. 2(Mon.), 2020	※ Notes: Your delayed entrance without any notice will affect your grade according to 「CBNU Regulation Chapter 3 Academics, paragraph 3, Curriculum and completion Clause 69(Grade), Article 5」	

※ The above schedule can vary depending on CBNU admission process and all applicant MUST check out the Notice on the bulletin board of CBNU website.

■ Program & Admissions Quota **Freshmen Admission**

College	Field	Department	Quota
Humanities	Humanities and Social Sciences	Korean Language and Literature	Several
		Chinese Language & Literature	
		English Language & Literature	
		German Language and Culture	
		French Language and Culture	
		Russian Language and Culture	
		Philosophy	
		History	
		Archaeology & Art History	
Social Sciences	Humanities and Social Sciences	Sociology	Several
		Psychology	
		Public Administration	
		Political Science & International Relations	
		Economics	
Natural Sciences	Natural Sciences	Mathematics	Several
		Information Statistics	
		Physics	
		Chemistry	
		School of Biological Sciences★	
		Astronomy & Space Science	
		Earth and Environmental Science	
Business Administration	Humanities and Social Sciences	School of Business	3
		International Business	Several
		Management Information Systems	
Engineering	Natural Sciences	School of Civil Engineering☆	Several
		School of Mechanical Engineering☆	
		Chemical Engineering	
		Advanced Materials Engineering☆	
		Architectural Engineering	
		Safety Engineering	
		Environmental Engineering	
		Engineering Chemistry	
		Urban Engineering	
		Architecture ¹⁾	
Electrical & Computer Engineering	Natural Sciences	School of Electrical Engineering☆	Several
		School of Electronics Engineering☆	
		School of Information and Communications Engineering☆	
		Computer Engineering☆	

College	Field	Department	Quota
		Computer Science☆	
Agriculture, Life & Environment Sciences	Natural Sciences	Forest Science	Several
		Agricultural & Rural Engineering	
		Biosystems Engineering	
		Wood & Paper Science	
		School of Crop Science and Agricultural Chemistry★	
		School of Food and Animal Science★	
	School of Applied Plant Science & Biotechnology★		
Humanities and Social Sciences	Agricultural Economics		
Human Ecology	Natural Sciences	Food & Nutrition	Several
	Humanities and Social Sciences	Child Welfare	
	Natural Sciences	Clothing & Textiles	
		Housing & Interior Design	
	Humanities and Social Sciences	Consumer Science	
Liberal Studies	The common subjects	Liberal Studies ²⁾	Several
Convergence	Art and physical	Oriental Painting	Several
		Western Painting	
		Sculture	
		Design ³⁾	Available only in Spring

※ **School of Business' admission quota: Freshmen(3), Transfer(1)**

※ The following departments do not accept applicants of foreign nationalities: **College of Education, College of Veterinary Medicine, College of Pharmacy, College of Medicine (include nursing science).**

※ **Dept. of Architecture¹⁾** is a five year-program(spring semester only) and runs KAAB(Korea Architectural Accrediting Board) program. All student will join it automatically.

※ **The Liberal studies²⁾:** Students will choose their major on the sophomore session.(The choices are NOT guaranteed)

– Students MUST complete more than 2semesters(33credits) in order to choose sophomore majors

– Students can choose majors that already have freshmen, except these below colleges.

<College of education, college of pharmacy, college of veterinary medicine, college of medicine including nursing, Art and physical>

– You can NOT move up to sophomore if you flunk even though you meet the requirements.

– If the number of applicants exceeds the number of quota, the screening will be done based on your GPA.

※ **Dept. of Design³⁾** admission quota is a 10% of enrollment(Spring semester only)

※ **In terms of school of Business**, all students will join KABEA(Korean Association of Business Education Accreditation) automatically.

※ All student in ☆ marked department will join ABEEK(Accreditation Board for Engineering Education of Korea) automatically.

※ The students in ★ marked department will be arranged specific majors when moving up to Sophomore.
(But, School of Bioscience★ will be arranged specific major when moving up to Junior.)

– School of Biological Sciences(Biological Sciences, Microbiology, Biochemistry), School of Crop Science and Agricultural Chemistry(Crop Science, Environmental & Biological Chemistry), School of Food and Animal Science(Food Science and Biotechnology, Animal Science), School of Applied Plant Science & Biotechnology(Plant Medicine, Horticultural Science, Industrial Plant Science & Technology)

■ Program & Admissions Quota **Transfer Admission**

College	Field	Department	Quota	
Humanities	Humanities and Social Sciences	Korean Language and Literature	Several	
		Chinese Language & Literature		
		English Language & Literature		
		German Language and Culture		
		French Language and Culture		
		Russian Language and Culture		
		Philosophy		
		History		
		Archaeology & Art History		
Social Sciences	Humanities and Social Sciences	Sociology	Several	
		Psychology		
		Public Administration		
		Political Science & International Relations		
		Economics		
Natural Sciences	Natural Sciences	-Mathematics	Several	
		-Information Statistics		
		Physics		
		Chemistry		
		-Biology		
		-Microbiology		
		-Biochemistry		
		Astronomy & Space Science		
		Earth and Environmental Science		
Business Administration	Humanities and Social Sciences	School of Business	1	
		International Business	Several	
		Management Information Systems		
Engineering	Natural Sciences	School of Civil Engineering☆	Several	
		School of Mechanical Engineering☆		
		Chemical Engineering		
		Advanced Materials Engineering☆		
		Architectural Engineering		
		Safety Engineering		
		Environmental Engineering		
		Engineering Chemistry		
		Urban Engineering		
		Architecture ¹⁾		Available only in Spring

College	Field	Department	Quota
Electrical & Computer Engineering	Natural Sciences	School of Electrical Engineering☆	Several
		School of Electronics Engineering☆	
		School of Information and Communications Engineering☆	
		Computer Engineering☆	
		Computer Science☆	
Agriculture, Life & Environment Sciences	Natural Sciences	-Crop Science	Several
		-Environmental & Biological Chemistry	
		-Food Science and Biotechnology	
		-Animal Science	
		-Plant Medicine	
		-Industrial Plant Science & Technology	
		-Horticultural Science	
		Forest Science	
		Agricultural & Rural Engineering	
		Biosystems Engineering	
	Wood & Paper Science		
Humanities and Social Sciences	Agricultural Economics		
Human Ecology	Natural Sciences	Food & Nutrition	Several
	Humanities and Social Sciences	Child Welfare	
	Natural Sciences	Fashion Design Information	
		Housing & Interior Design	
Humanities and Social Sciences	Consumer Science		
Convergence	Art and physical	Oriental Painting	Several
		Western Painting	
		Sculture	

※ **School of Business' admission quota: Freshmen(3), Transfer(1)**

※ All student in ☆ marked department will join ABEEK(Accreditation Board for Engineering Education of Korea) automatically.

※ The following departments do not accept applicants of foreign nationalities: **College of Education, College of Veterinary Medicine, College of Pharmacy, College of Medicine (include nursing science), Dept. of Design, and Liberal Studies.**

※ **Dept. of Architecture¹⁾** is a five year-program(spring semester only) and runs KAAB(Korea Architectural Accrediting Board) program. All student will join it automatically.

■ Eligibility

1. Freshmen Admissions: Applicants must meet either A or B below

A. Foreigners whose parents are both non-Korean

- 1) They must have completed their entire elementary and junior high school education and;
- 2) They must have completed (or are expected to complete before the 1st semester begins) high school education at a comparable and equivalent level to that which is provided in Korea.

B. Foreigners who have completed their entire education **abroad**: 'Run separately'

2. Transfer Admissions: Applicants must meet either A or B below regardless of the previous major

A. Foreigners whose parents are both non-Korean

- 1) Bachelor's Transfer: They must have graduated 4 year university and achieved(expect to achieve) Bachelor's degree before the 1st semester begins.
- 2) Regular Transfer: They must have graduated(expect to graduate) 2 or 3year college or completed 2years(4semesters) of 4 year university before the 1st semester begins.

B. Foreigners who have completed their entire education **abroad**: 'Run separately'

- ※ Study Year: Applicants begin as junior(3rd grade)
- ※ Applicants who have completed 2 yrs of 3 year college, are NOT eligible.
- ※ Applicants who graduated universities that do NOT have a credit system, are NOT eligible.
- ※ Applicants who are registered at our university are NOT eligible.

<Important Facts for Freshmen&Transfer Admissions>

- Cyber learning, Home schooling, Qualification Exam in Korea or abroad during the high school education are NOT eligible
- Non-Korean are NOT eligible
- Dual citizenship including Korean nationality and non citizenship holders are NOT eligible
- If parents are divorced or died, the nationality of the person who applies to this case are NOT considered
- In terms of application 「Foreigners who have completed their entire education abroad」, the nationalities of the parents are NOT considered
- **Eligible Nationality status must be established before the due date of application**

3. Eligibility for Language Proficiency

A. **TOPIK-MUST departments**(These below depts do NOT accept CBNU Korean Language Program level 4 completion)

College	Department	Required TOPIK Level
Business Administration	School of Business	4
Humanities	Korean Language and Literature	4
Social Sciences	Public Administration	3
	Sociology	4

B. The other departments require either 1) or 2)

1) NIIED TOPIK Level 3 or higher

: 66th TOPIK(Exam: Oct. 20., Announcement: Nov. 28.) is the LAST exam accepted.

(The further TOPIK exams are NOT accepted)

: **[Validity Date]** The certificates MUST be valid until the 1st semester begins

2) CBNU Korean Language Program level 4 completion

: **[Certificate of Completion]** Applicants who study CBNU KLP must submit the certificate of level 4 completion, transcript and attendance to CBNU OIS office before the 1st semester begins.(The certificates will be issued via CBNU KLP staff)

✉ If you fail to complete CBNU KIP Level 4, please follow these below steps

① Please visit CBNU OIS office(#151) to submit your cancelation form with your bankbook(copy) and receipt of tuition payment

② If you have to cancel your dormitory, please go to the CBNU dormitory office and fill out the cancelation form

③ Please reach out to CBNU KIP(☎ 043-261-1880) for further VISA change or extension

- ※ All language proficiency certificates MUST be valid until the 1st semester begins
- ※ The requirements of CBNU KLP level 4 completion is according to 「CBNU OIS Regulation enforcement of guidelines」
- ※ The CBNU KLP completion standard date to be eligible for admission is until the 1st semester begins
- ※ **[Language requirements for Graduation]** All applicants MUST submit the certificate of TOPIK level 4(level 3 for Art and Physical students) or higher to graduate according to 「CBNU Academic Regulation」

■ How to choose your departments

1. Foreigners whose parents are both Non-Korean: Choose 3 preferred departments(1st, 2nd and 3rd preferred dept.) in the same field

※ Ex) If you choose the dept. of Korean Language and Literature as 1st in the Humanities field, you can choose 2nd and 3rd only in the same Humanities field, NOT in other fields such as Natural Sciences

☞ You can NOT choose these below depts as 2nd and 3rd dept.

① Social Sciences : Sociology / Psychology / Public Administration

② Business Administration: School of Business / International Business / Management Information Systems

③ Human Ecology: Food & Nutrition / Child Welfare / Clothing & Textiles / Housing & Interior Design / Consumer Science

Ex) 1st Psychology, 2nd School of Business, 3rd Consumer Science → NO!

2. Foreigners who have completed their entire education abroad: 'Run separately'

■ Application and Documents by Post

1. Application

A. Period: Oct. 21(Mon) ~ Nov. 1(Fri.), 2019, 6PM

B. Location: Online only via **<http://www.jinhakapply.com>**

C. Application Number: Your own application number(7digits) will be created once you finish your application online

※ Your application can NOT be modified or canceled after application fee payment

2. Documents by Post

A. Period: Oct. 21(Mon) ~ Nov. 1(Fri.), 2019, 6PM(The original docs MUST arrive)

B. Location: Office of International Services(N10) Admission Welcome center(#153),
Chungbuk National University

C. How: Bring or send original documents by post with your application form printed via Online website above

3. Application Fee

A. Fee: KRW 72,000won / USD \$72.00

B. Payment: Pay via this online website **<http://www.jinhakapply.com>**

※ If you can NOT make a payment via the above website, please call +82-43-261-3841, so that you can wire application fee into your application account number

4. Required documents

Required documents	Fresh men	Transfer	Form	Notes
① Application Form	○	○		☞ www.jinhakapply.com Refer to the attachment(PDF) 【Application Guide】
② Statement of Purpose	○	○	[Form1]	
③ Letter of Consent	○	○	[Form2]	
④ Graduation certificate(Proof of completion) of Highschool	○	/		Refer to below #5 【Academic Verification】
⑤ Transcript of Highschool	○	/		
⑥ Graduation(Enrollment) certificate of College(Univ.)	/	○		
⑦ Transcript of College(Univ.)	/	○		Specify either 'Major' or 'Liberal arts'
⑧ TOPIK Level 3 or CBNU Korean Language Program level 4 completion	○	○		The certificates will be issued via CBNU KLP staff
⑨ Proof of Familiar Relationship	○	○		Refer to below #6 【Proof of Familiar Relationship】
⑩ Copy of Alien Card(Front · Back sides)	▲	▲		Only students in Korea
⑪ Copy of Passport	○	○		No later than VISA process
⑫ Financial Proof	○	○	[Form3]	Refer to below #7 【Financial Proof】

※ '○': Must, '▲': Optional

※ Important Facts

<ul style="list-style-type: none"> • (Dept. of Fine arts and Design) Applicants MUST submit their own portfolio and [Form 4] <ul style="list-style-type: none"> ※ Size of Portfolio binder: A4, any type of work can be placed within 10pieces ※ Portfolio can NOT be returned
<ul style="list-style-type: none"> • (Original Doc.) Original documents can be returned if it can NOT be issued again in your country
<ul style="list-style-type: none"> • If you expect to graduate, you MUST submit the final certificate of graduation and transcript before the 1st semester begins

5. Academic Verifications

A. For whom: All applicants

B. Period

- 1) For whom graduated: ~Nov. 1(Fri.), 2019(During application period)
- 2) For whom expect to graduate: Before the 1st semester begins

※ If not, your application will be canceled.

C. Required documents

1) Chinese: Submit the required documents depending on the type of schools

- **(Regular highschool)** Submit documents(中國中等教育學歷認證報告) by the China Academic Degree & Graduate Education Development Center(www.chsi.com.cn/xlrz)
- **(Vocational Schools)** Submit either ① or ②
 - ① The certificate of Graduation by schools(Provincial office of education + Confirmation by Korean Embassy/Consulate in China)
 - ② The certificate of Graduation by Provincial office of education(Confirmation by Korean Embassy/Consulate in China)

2) Non Chinese: Submit one of these documents below

- **Apostille*** verification documents
- Verifications(stamp) by Korean Embassy/Consulate in other countries or

Embassy/Consulate in Korea

※ Domestic schools do NOT need to be verified with the above verifications

6. Proof of Familiar Relationship

A. For whom: All applicants

B. How: Any kind of documents that prove the nationality and the familiar relationship of the applicant and the parents

C. Please refer to the below examples

[China] The attested family book that contains the applicant and the parents together

※ If not, the additional document(親屬關係證明書) is required

Ex) In terms of death, 'Certificate of death', Divorce 'Certificate of divorce' etc.

※ Proof of Familiar Relationship should be issued in your country within 3months in terms of the application deadline

[Other countries] The Philippines: Family Census, Indonesia: KARTU KELUARGA, Bangladesh: জমা কাগজ 또는 জমা সাই드টি켓, Vietnam: So Ho Khau or Giay khai sinh, Mongolia: 친족관계증명서, Pakistan: Family Certificate, Sri Lanka: பாவலர் சர்திபிகைத், Myanmar: 가족관계증명서(잉타웅수사엔), Nepal: जनमाढा, Kyrgyzstan, Kazakhstan, Uzbekistan, Ukraine, Thailand: Birth Certificate

7. Financial Proof

A. For whom: All applicants

B. Period: No later than the deadline

C. Required documents: Submit ① documents

① The Guarantor: If you or your parents support your financial proof

(MUST) Affidavit of Financial Support[Form3]
 (MUST) Proof of Bank Balance(18,000USD) under the name of the guarantor
 * The balance must freeze for 1month after the 1st semester begins
 (Optional) The guarantor's certificate of employment or Business license(If have)

※ The above requirements are according to The Ministry of Education, 「Standard Process Guideline for Int'l Students(Degree and Language)」

■ Screening

1. How to Screen

A. Freshmen

Dept.	Factors	Interview	Document Screening	Total
All department		60(60%)	40(40%)	100(100%)

B. Transfer

Dept.	Factors	Interview		Total
		Major aptitude	Basic qualification	
All department		60(60%)	40(40%)	100(100%)

2. Screening Factors

A. Document screening: Based on the Personal Statement & Academic Objectives(backgrounds, study plan etc.)

※ Screening of application to the Department of Design and Fine arts will include portfolio

B. Interview

1) Schedule

Classification	Date and Time	Location	Required docs	For whom
Prep.	Dec. 11(Wed.), 2019 8:30AM	CBNU OIS Korean Language Center(N5) 3 rd floor	<ul style="list-style-type: none"> • Application receipt • ID 	Will be announced
Actual	Dec. 11(Wed.), 2019 9AM~			

※ The above schedule can vary depending on the admission process

2) Screening Factors: Basic qualification and Major aptitude

3) How to screen

- All applicants are required to be present at interview except the applicants who requested Online Interview in advance by email or phonecall
- The process will be run by CBNU OIS and the interviewer will be selected by the academic field

4) Important Facts

- Please bring your ID(Passport, Alien Card or Driver's license) and application receipt

※ Application for Video/call Interview

- Applicants who are in abroad MUST request for Online Interview and be available on the scheduled date. If not, you will be considered to fail.
- How to apply: Tel: +82-43-261-3841 / Email: minhakim@cbnu.ac.kr
 - Application Number: _____
 - Full Name: _____
 - SNS ID(KAKAO Talk / Skype / Facebook / Wechat): _____

■ **Selection**

1. Designation of applicants' department will be based on the first preferable department with consideration of higher scorer of each department, which means some of applicants may be designated to the second or third preferable departments.
2. Following scores will be counted orderly for those with same total score.
 - ① Interview score
 - ② Documents
 - ③ Language Ability
3. Applicants who applies to these below factors will fail.
 - ① Unqualified applicants
 - ② Insufficient Documents
 - ③ Manipulated Documents
 - ④ Absent to the interview
4. Other details will be decided by the Committee of International Students Admission.

■ **Announcement**

1. Dates: No later than Jan. 10(Fri.), 2020
2. How: CBNU OIS website(<http://www.cbnu.ac.kr>, <http://cia.chungbuk.ac.kr>)

■ **Tuition Payment**

1. Tuition Payment

A. Period: Jan. 13(Mon.) ~ Jan. 17(Fri.), 2020

B. Location: Designated bank(Refer to the tuition bill) or Moneywiring

C. How: Print the tuition bill out via CBNU webiste

- ※ Even students getting scholarship which covers all tuition fees should get receipt with a stamp to prove payment in NH bank.
- ※ If payment is not made by the due date(relevant), applications will be cancelled.
- ※ If a successful applicant register for more than two universities that have same admission semester, admission will be cancelled.

D. Information for Overseas Transaction

- ※ Overseas transaction will cause you to pay **extra \$10 for commission**. Please add it up to your tuition, so that your payment goes through properly.

<p>[Overseas Remittance]</p> <ul style="list-style-type: none"> • Name of Account: CHUNGBUK NATIONAL UNIVERSITY • Name of Bank: Nong Hyup Bank • Address of Bank : 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea • Swift code: NACFKRSEXXX • Approval code: 304050 <p>[Domestic NongHyup ATM Users Only]</p> <ul style="list-style-type: none"> • NongHyup Branch Number: 304 / Approval code: 304050
--

E. Tuition

[Monetary Unit: Korean Won(₩), per semester]

Colleges	Departments	Enrollment Fee	Tuition	Total
Liberal Arts	All except the Dept. of Philosophy	-	1,906,000	1,906,000
	Philosophy	-	1,963,000	1,963,000
Social Sciences	All	-	1,906,000	1,906,000
Natural Sciences	All	-	2,341,000	2,341,000
Business Administration	All	-	1,906,000	1,906,000
Engineering	All	-	2,533,000	2,533,000
Electrical & Computer Engineering	All	-	2,533,000	2,533,000
Agriculture, Life & Environment Sciences	All except Dept. of Agricultural Economics	-	2,291,000	2,291,000
	Dept. of Agricultural Economics	-	1,934,000	1,934,000
Human Ecology	Food and Nutrition	-	2,291,000	2,291,000
	Clothing & Textiles, Housing & Interior Design	-	2,338,000	2,338,000
	Consumer Science, Child Welfare	-	1,906,000	1,906,000
Liberal Studies	Liberal Studies	-	2,093,000	2,093,000
Convergence	Fine Arts(Oriental, Western Painting, Sculpture)	-	2,514,000	2,514,000
	Design	-	2,438,000	2,604,000

- ※ The above figures can vary depending on CBNU regulations.
(Please refer to the website of the dept. of Finance below)
<http://www.chungbuk.ac.kr/site/f07/sub.do?key=1581>)

2. Cancellation of Enrollment

A. Period: **No later than the 1st semester begins**(Except weekends and holidays)

B. Form whom

- Applicants who were expecting to graduate, but can NOT graduate until the 1st semester begins
- Overseas applicants who can NOT get VISA issued until the 1st semester begins
- Applicants who want to cancel the admission due to personal reasons

C. Required Documents(If your proxy paid your tuition;)

- Cancellation of Enrollment
- Payment receipt
- Copy of the applicant's ID card(Copy of the proxy's ID card)
- Copy of the applicant's bankbook(Copy of the proxy's bankbook)

D. Notes

- The full refund is possible as long as the applicant submits the Cancellation of Enrollment with other required documents before the 1st semester begins.
- If applicants submit the cancelation form after the 1st semester begins, it will be regarded not as 'Cancellation of Enrollment' but 'Withdrawing from university', which means the refund will be done excluding the admission fee and some amount based on [CBNU Regulations] .
 - ※ Even issues with late VISA, VISA refusal or any unexpected issues can NOT make any exceptions about the above policies.
- The Cancellation of Enrollment can NOT be taken back.

■ Scholarship_Undergraduate

Factors	For whom		TOPIK and GPA	Benefits
TOPIK & GPA	Int'l students	1 st semester	Lv. B1: TOPIK Level 5 Lv. B2: TOPIK Level 4 Lv. C: TOPIK Level 3	Lv. B1: 80% off of tuition Lv. B2: 40% off of tuition Lv. C: 20% off of tuition
		From 2 nd semester	Lv. B1: TOPIK Level 5 + Grade A+ Lv. B2: TOPIK Level 5 + Grade A ⁰ Lv. C: TOPIK Level 4 + Grade B+	Lv. B1: 80% off of tuition Lv. B2: 40% off of tuition Lv. C: 20% off of tuition

- ※ The certificate of TOPIK must be valid until the 1st semester begins. If not, that will NOT be considered
- ※ You may be excluded from the list of scholarship scholar if you do NOT submit the proof of health insurance
- ※ From 2nd semester, you may not receive scholarship if you do NOT submit the certificate of TOPIK to the dept. of Student Affairs every semester
- ※ This is based on 「CBNU Tuition based scholarship guidelines」

■ CBNU Dormitory(Room & Board)

1. Application(Freshmen & Transfer)

A. How to Apply

- Period: **Oct. 21(Mon) ~ Nov. 1(Fri.), 2019, 6PM**
- How: Apply via the website **【<http://www.jinhakapply.com>】**
 - : Fill in the check box() and choose the meal plan(Non/5days/7days per week)
 - : Pay the application fee → **‘Completed’**

B. Payment

- Period: The end of Jan. → **Check it out on the CBNU Dormitory website**
(<https://dorm.chungbuk.ac.kr/>)
- Meal type and fees

[Monetary Unit: Korean Won(₩), per semester]

Dormitory	Room Type	Meal plan	2019 Fall(111days)		Notes
			7 days of meal per week	5 days of meal per week (No weekends)	
BTL	2 in 1room	O	KRW1,210,740	KRW1,113,090	3meals a day
YHJ	2 in 1room	O	KRW1,097,370	KRW1,001,700	3meals a day
		X	KRW432,900		

- ※ All applicants must check out the CBNU dormitory website for payment schedule. If the payment is NOT completed within the deadline, the application will be canceled automatically
- ※ Dormitory fee may be changed according to the conditions of dormitory
- ※ Overseas transaction will cause you to pay **extra \$10 for commission**. Please add it up to your fee, so that your payment goes through properly.

[Overseas Remittance]

- Name of Account: CHUNGBUK NATIONAL UNIVERSITY
- Name of Bank: Nong Hyup Bank
- Address of Bank
: 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Swift code: NACFKRSEXXX
- Approval code: 304050

[Domestic NongHyup ATM Users Only]

- NongHyup Branch Number: 304 / Approval code: 304050

C. Inquiry

- Yangsungjae(BTL): ☎ +82-43-261-3675, 2926
- Yanghyunjae(YHJ): ☎ +82-43-261-2932
- CBNU Dormitory website: <http://dorm.chungbuk.ac.kr>

■ Important Facts

1. Alteration or cancellation of application material is not possible and paid application fee will not be returned.

Exception) Application fee refund will be executed based on the below cases.

A. If the applicant could not be present on the interview due to natural disaster, the whole application fee will be refunded.

B. If the applicant could not be present on the interview due to being hospitalized or death, the whole application fee will be refunded once the relevant documents are submitted and acknowledged.

C. If the applicant could not be present on the interview due to our university's fault, the whole application fee will be refunded.

D. If the applicant paid more than the amount of original fee, the difference only will be refunded.

2. If an applicant hands in an application that has misleading or different information, or has other than the applicant's stamp or signature, the university will not be responsible for the arising disadvantage.
3. CBNU will decide if the applicant is qualified in any ways
4. All applicants must check out and observe the Notice of CBNU website (<http://www.cbnu.ac.kr>). If not, the applicant will be responsible for the following consequences.
5. All applicants must bring their ID. The overseas applicant will fail if they are NOT present at the Online interview
6. All applicants must put the available contact information on Online application. Not being able to communicate with the applicant will cause consequences.
7. The admission score will NOT be revealed.(The submitted documents can usually NOT be returned except it is considered not to be issued again.)
8. (Undergraduate) You can NOT take a semester off on your 1st semester.

The students must receive consent from the president by submitting the form(휴학원) within 1/3 of the semester in order to take a semester off due to inevitable reasons.

In case or only serious disease or military service, the freshmen can take a off. <Updated 2011. 11. 30.>

9. The admission can be canceled if the qualifications turn out faulty later or VISA is NOT given.
10. In terms of Int'l only admission, you can apply multiple schools.
11. False or forged documents, misrepresenting applications, or any other illegality will cause applications to be cancelled.
12. Details that are not clarified here will be determined by CBNU policies and decision by the committee of Int'l admission.
13. Notes for 'Foreigners who have completed their entire education **abroad**'

Foreigners who have completed their entire education abroad can NOT apply more than 6 universities(admissions) throughout the all admissions. If so, the later admissions will be invalid and canceled.

14. This guideline is written in Korean, English and Chinese. If there is any issue with interpretation, the Korean will be prioritized.

■ How to obtain Apostille

1. **Apostille:** Since July 14, 2007, the Republic of Korea has been part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the use of simplified certification or public documents (including notarized documents) among countries that have joined the convention.

The Apostille ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

2. **Which document?:** Documents issued by Foreign governmental institutes and attested documents
 - A. Documents issued by Foreign governmental institutes: certificate of Familiar relationship, transcripts of National · public schools
 - B. Attested documents: Certificates of private schools, banks, corporations and medical certificates

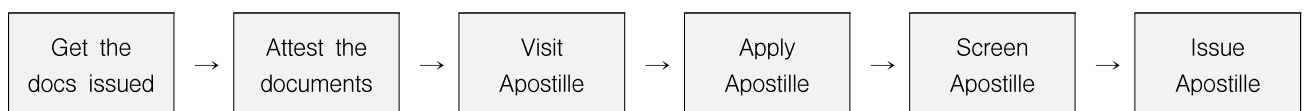
※ Only applies to Signatory Countries. If not, the docs must be verified at

3. How to Obtain

A. Public documents(National · Public schools)



B. Private documents(Private schools)



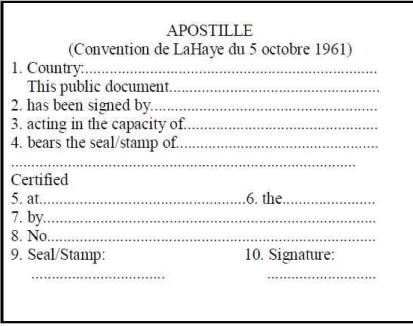

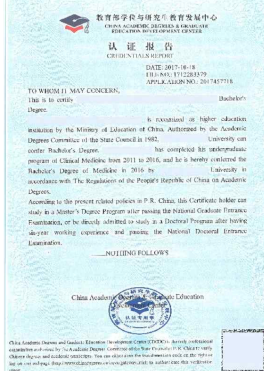
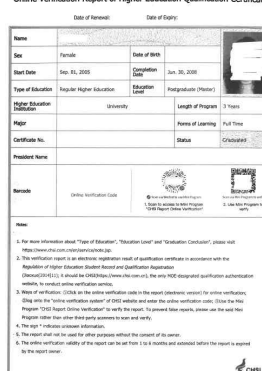

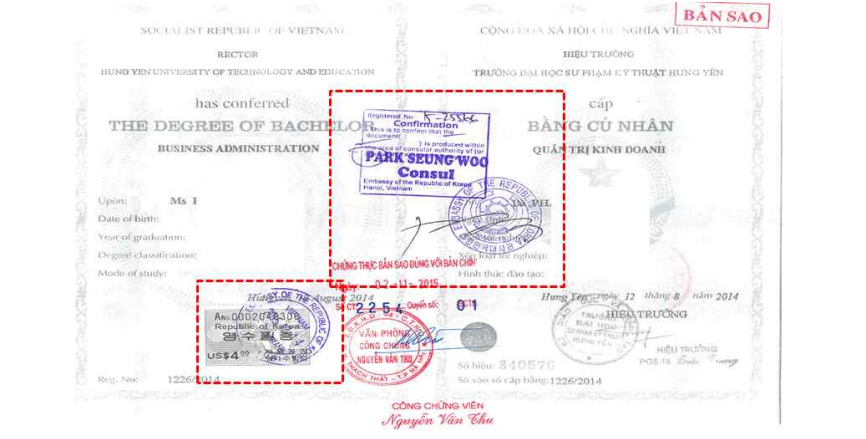


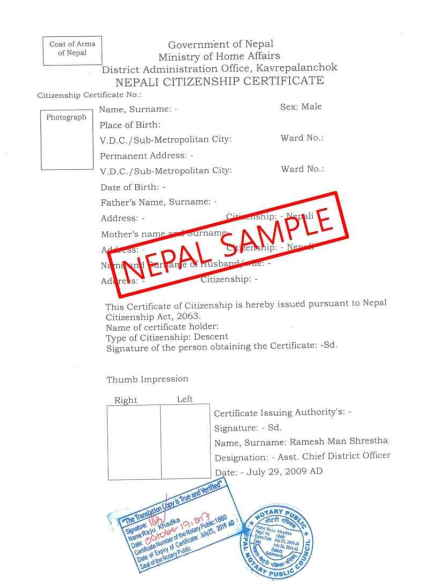
4. **Inquiry:** The Ministry of Foreign Affairs(www.0404.go.kr),

☎ Tel: 02-2100-7500, ☎ Call center: 02-3210-0404

5. **Institution:** The designated institutions(※ Korea → ‘The Ministry of Foreign Affairs’)
※ Specific information about Apostille institutions → www.hcch.net - Apostille Section
6. **Signatory Countries:** 117countries(www.hcch.net)

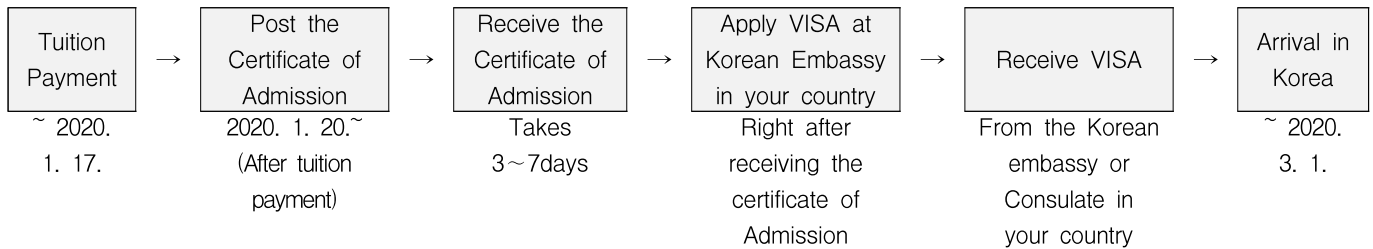
Region	Signatory Countries
Asia, Oceania (24)	New Zealand, Niue, Marshall Is., Mongolia, Vanuatu, Bahrain, Brunei Darussalam, Samoa, Armenia, Oman, Uzbekistan, Israel, India, Japan, China, Kazakhstan, Cook Islands, Kyrgyzstan, Tajikistan, Tonga, Fiji, Republic of Korea, Australia, Philippines
Europe (48)	Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Ukraine, Italy, Georgia, Czech Republic, Kosovo, Croatia, Cyprus, Turkey, Portugal, Poland, France, Finland, Hungary
North America(1) Latin America(30)	United States of America, Grenada, Nicaragua, Dominican Republic, Dominican Republic, Mexico, Barbados, Bahamas, Bolivarian Republic of Venezuela, Belize, Brazil, Saint Lucia, Saint Vincent and the Grenadines, Saint Kitts and Nevis, Republic of Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Costa Rica, Colombia, Trinidad and Tobago, Panama, Paraguay, Peru, Bolivia, Chile, Guatemala, Guyana
Africa (14)	Namibia, Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Mauritius, Botswana, Burundi, Sao Tome and Principe, Seychelles, Swaziland, Cape Verde, Tunisia

7. Examples of verifications

 <p>APOSTILLE (Convention of LaHaye du 5 octobre 1961)</p> <ol style="list-style-type: none"> Country: This public document..... has been signed by..... acting in the capacity of..... bears the seal/stamp of..... <p>Certified 5. at..... 6. the..... 7. by..... 8. No..... 9. Seal/Stamp:..... 10. Signature:.....</p>	 <p>भारत सरकार / GOVERNMENT OF INDIA अपोस्टिल / APOSTILLE (Convention of La Haye du 5 octobre 1961)</p> <p>Country: INDIA</p> <p>This Public document of the type BACHELOR OF SCIENCE</p> <p>is issued to.....</p> <p>has been signed by: VICE CHANCELLOR ALIGARH MUSLIM UNIVERSITY</p> <p>with the seal/stamp of UNDER SECRETARY DEPTT. OF HIGHER EDUCATION GOVT. OF UTTAR PRADESH</p> <p>Certified by Section Officer(O) MINISTRY OF EXTERNAL AFFAIRS at NEW DELHI, INDIA</p>	 <p>教育部学位与研究生教育发展中心 CHINA ACADEMIC DEGREE GRANT CENTER CDGDC</p> <p>认证报告 CERTIFICATION REPORT</p> <p>TO WHOM IT MAY CONCERN: This is to certify.....</p> <p>..... has completed his undergraduate program at Chang Middle from 2011 to 2016, and he has been awarded the Bachelor's Degree of Medicine in 2016 by University of Medicine in accordance with the Regulation of the People's Republic of China on Academic Degrees.</p> <p>According to the present related policies in P.R. China, this Certificate holder can apply for a Scholarship Program after passing the National Graduate Entrance Examination, or be directly admitted to study in a Doctoral Program after having at least 3-year working experience and passing the National Doctoral Entrance Examination.</p> <p>.....</p>	 <p>Online Verification Report of Higher Education Qualification Certificate</p> <p>Date of Report:..... Date of Study:.....</p> <table border="1"> <tr> <td>Name:</td> <td>.....</td> </tr> <tr> <td>Sex:</td> <td>Female</td> </tr> <tr> <td>Date of Birth:</td> <td>.....</td> </tr> <tr> <td>Start Date:</td> <td>Sep. 21, 2005</td> </tr> <tr> <td>Type of Education:</td> <td>Regular Higher Education</td> </tr> <tr> <td>Program Name:</td> <td>.....</td> </tr> <tr> <td>Higher Education Institution:</td> <td>University</td> </tr> <tr> <td>Major:</td> <td>.....</td> </tr> <tr> <td>Certificate No.:</td> <td>.....</td> </tr> <tr> <td>President Name:</td> <td>.....</td> </tr> </table> <p>.....</p>	Name:	Sex:	Female	Date of Birth:	Start Date:	Sep. 21, 2005	Type of Education:	Regular Higher Education	Program Name:	Higher Education Institution:	University	Major:	Certificate No.:	President Name:
Name:																						
Sex:	Female																						
Date of Birth:																						
Start Date:	Sep. 21, 2005																						
Type of Education:	Regular Higher Education																						
Program Name:																						
Higher Education Institution:	University																						
Major:																						
Certificate No.:																						
President Name:																						
<p>Apostille Form</p>	<p>Apostille Form in India</p>	<p>학위망(CDGDC) Diploma Verification for university in China</p>	<p>학신망(CHSI)</p>																				
 <p>.....</p>	 <p>SOCIALIST REPUBLIC OF VIETNAM CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM</p> <p>RECTOR: HUONG YEN UNIVERSITY OF TECHNOLOGY AND EDUCATION TRƯỜNG ĐẠI HỌC SƯ PHẠM VÀ THỰC HÀNH HUỖNG YÊN</p> <p>has conferred THE DEGREE OF BACHELOR BUSINESS ADMINISTRATION</p> <p>Upon: Ms I Date of birth:..... Year of graduation:..... Degree classification:..... Mode of study:.....</p> <p>.....</p>																						
<p>Verification of diploma From the Korean Embassy in China</p>	<p>Verification of diploma From the Korean Embassy in Vietnam</p>																						
 <p>公 证 书 (2013) 梅春花 证外字第 号</p> <p>申请人: 男, 年 月 日出生, 公 民身份号码:..... 关系人: 男, 年 月 日出生, 公 民身份号码:..... 公民身份号码:..... 公证事项: 亲属关系</p> <p>中华人民共和国山东省潍坊市寿光公证处 公 证 员</p> <p>二〇一三年五月十三日</p>	 <p>People's Republic of Bangladesh Office of the Registrar of Birth and Death Trishal Poursava Trishal, Moulvibazar Birth Certificate (Rule-9, of Birth and Death Registration (Amendment) Rules, 2006) (Extract from Birth Register)</p> <p>Register No: [6] Date of Registration:..... Date of Issue: 06-12-2015 Birth Registration No:*..... Name:..... Date of Birth:..... Place of Birth:..... Father's Name:..... Father's Nationality: Bangladeshi Mother's Name:..... Mother's Nationality: Bangladeshi Permanent Address:..... Present Address:.....</p> <p>(Seal of the Registrar's Office)</p>	 <p>Government of Nepal Ministry of Home Affairs District Administration Office, Kavrepalanchok NEPALI CITIZENSHIP CERTIFICATE</p> <p>Citizenship Certificate No:..... Name, Surname:..... Sex: Male Place of Birth:..... V.D.C./Sub-Metropolitan City:..... Ward No:..... Permanent Address:..... V.D.C./Sub-Metropolitan City:..... Ward No:..... Date of Birth:..... Father's Name, Surname:..... Address:..... Mother's name, Surname:..... Address:..... Name, Surname:..... Address:..... Citizenship:.....</p> <p>This Certificate of Citizenship is hereby issued pursuant to Nepal Citizenship Act, 2063. Name of certificate holder:..... Type of Citizenship: Descent Signature of the person obtaining the Certificate: -Sd.....</p> <p>Thumb Impression Right Left Certificate Issuing Authority's - Signature: - Sd..... Name, Surname: Ramesh Man Shrestha Designation: - Asst. Chief District Officer Date: - July 29, 2009 AD</p>																					
<p>Family relationship issued by Notary public</p>	<p>Birth certificate in Bangladesh</p>	<p>Citizenship certificate in Nepal</p>																					

■ VISA Application

Overseas Applicants without VISA



1. Application Procedure

- Application status Announcement [No later than Jan. 10(Fri.), 2020]
- Tuition Payment [Jan. 13(Fri.) ~ Jan. 17.(Fri.), 2020]
- CBNU OIS will post the certificate of Admission to the applicants
- Applicants apply for VISA with the required documents to the the Korean embassy or Korean Consulate in your country after receiving the certificate of Admission
- Get your VISA issued at the Korean embassy or Korean Consulate in your country
- Arrival in Korea

2. Required Documents

- ※ These required documents can vary depending on the regulations' modification or the request of the institutions.

1. Application for Visa
2. A passport photo (35mm×45mm size)
3. Standard Admission Letter (This will be issued and mailed from CBNU Office of International Services)
4. A copy of passport
5. Certificate of Graduation (Must be translated into English or Korean and notarized.)
6. Official Transcript (Must be translated into English or Korean and notarized.)
7. Certificate of Business registration(This will be mailed from CBNU Office of International Services)

3. Where to submit: Korean Embassy or Korean Consulate in your country

4. Apply for Alien Registration Card(☎ Tel: + 82 - 43 - 261 - 3890)

- A. How: All applicants must visit Office of International Services(N10, #151) to apply for Alien registration Card within 2weeks

B. Required documents

- Application for the Alien registration Card
- Copy of Passport
- Fee: 30,000won
- Passport ID photo(3.5cm × 4.5cm)
- Certificate of CBNU Enrollment or Receipt of tuition payment
- Medical Certificate (Tuberculosis Test)
- Proof of Residence

Domestic Applicants with VISA

1. Application Procedure

※ These required documents can vary depending on the regulations' modification or the request of the institutions.

- Application status Announcement [No later than Jan. 10(Fri.), 2020]
- Tuition Payment [Jan. 13(Fri.) ~ Jan. 17.(Fri.), 2020]
- The applicants should submit all required documents to the CBNU Office of International Services 2weeks before visa expired
- CBNU Office of International Services will apply for the applicants' visa change.
- The applicants should receive altered visa and alien registration card in person from the CBNU Office of International Services
- ※ In the case of a change of university or residence (address), you must register the change within 14 days.

2. Required documents

Visa Change (D-4 → D-2)	Visa Extension (D-2 → D-2)
<ol style="list-style-type: none"> 1. Application of Visa Change <ul style="list-style-type: none"> ※ The form at the CBNU Office of International Services 2. Certificate of Admission 3. A passport photo(30mm×40mm size) 4. Receipt of tuition fee payment 5. Alien Registration Card 6. Passport 7. Korean Language Course Certificate 8. Korean Language Course Transcripts including attendance 9. Proof of the place of sojourn 10. Medical Certificate (Tuberculosis) 11. Visa Change Fee: 130,000 KRW 	<ol style="list-style-type: none"> 1. Application of Visa Extension <ul style="list-style-type: none"> ※ The form can be found at the CBNU Office of International Services 2. Certificate of Admission 3. Receipt of tuition fee payment 4. Alien Registration Card 5. Passport 6. certificate of graduation or proof of pending diploma 7. transcript 8. Proof of the place of sojourn 9. Medical Certificate (Tuberculosis) 10. Visa Extension Fee: 60,000 KRW

3. Where to submit: CBNU Office of International Services #151
(☎+ 82-43-261-3890)

■ Directory of CBNU Offices

1. Academics

※ National Code(+82) / Local area code(043)

What we do	Offices	Tel.	Notes
▶ Int'l admission(Degree program)	CBNU Office of International Services	+82-43-261-3841	
▶ VISA process & ISSC		+82-43-261-3890	
▶ Korean Language Program admission		+82-43-261-3299	
		+82-43-249-1880	
GPA, courses	Department of Registrar	261-2013~4	
Tuition	Department of Accounting	261-2047, 3854	
C.A., Student Council	Department of Student Affairs	261-2019~22	
Scholarships	Department of Student Affairs	261-2027, 3826	
National level Scholarships	Department of Student Affairs	261-2028, 3826	
Student Loan	Department of Student Affairs	261-3888	
Support students with disability	Disability Support Center	261-3565~6	
Military Related Service	First Reserve Regiment	261-2956~7	
Student card, certificates	Total Service Center	261-3305~8	
Customized curriculum(Liberal arts)	The Office of Creative and Convergent Education	261-3915, 3932	
Employment	Headquarters of Employment Strategy & Support	261-3554, 3556	
Medical Health checkup	Health Care Center	261-2922~4	
Sexual Harassment	Gender Equality Counseling Center	261-3425	
CBNU Dormitory (Residence Hall)	Main Building	261-2926, 3193, 3710	FAX: 261-2948
	BTL	261-3675, 3674	FAX: 266-3679
	YHJ(Int'l Dormitory)	261-2932	FAX: 266-2932
	BTL(Only for Korean)	249-1870	FAX: 715-1870
Colleges	Humanities, Convergence	261-2084~6	Administrative Office 1
	Social Sciences	261-2174~6	Administrative Office 2
	Natural Sciences	261-2234~6	Administrative Office 3
	Business Administration	261-2324~6	Administrative Office 4
	Engineering	261-2364~7	Administrative Office 5
	Electrical & Computer Engineering	261-2386, 3203	Administrative Office 5
	Agriculture, Life & Environment Sciences	261-2504~7	Administrative Office 6
	Education	261-2644, 2646	Administrative Office 7
	Human Ecology	261-2698, 2759	Administrative Office 7
	Veterinary Medicine	261-2393, 2394	Administrative Office 8
	Medicine	261-2834, 2836	Administrative Office 8
	Liberal Studies	261-3932	Administrative Office
Chungbuk National University	http://www.cbnu.ac.kr		
Chungbuk National University Office of International Services	https://cia.chungbuk.ac.kr		

2. Colleges & Departments

※ National Code(+82) / Local area code(043)

Colleges (Tel.)	Administrative office		Colleges (Tel.)	Administrative office	
	Dept.	Tel.		Dept.	Tel.
Humanities (261-2084)	Korean Language and Literature	261-2090	Electrical & Computer Engineering (261-3210)	School of Electrical Engineering☆	261-2419
	Chinese Language & Literature	261-2102		School of Electronics Engineering☆	261-2473
	English Language & Literature	261-2120			261-3225
	German Language and Culture	261-2131			261-3221
	French Language and Culture	261-2139		School of Information and Communications Engineering☆	261-2480
	Russian Language and Culture	261-2383			261-3143
	Philosophy	261-2147		Computer Engineering☆	261-2449
	History	261-2156		Computer Science☆	261-2260
	Archaeology & Art History	261-2163			261-2785
Social Sciences (261-2174)	Sociology	261-2180	Agriculture, Life & Environment Sciences (261-2505)	Crop Science	261-2510
	Psychology	261-2188		Animal Science	261-2544
	Public Administration	261-2196		Forest Science	261-2532
	Political Science & Int'l Relations	261-2204		Agricultural & Rural Engineering	261-2572
	Economics	261-2213		Environmental & Biological Chemistry	261-2559
Natural Sciences (261-3512)	Mathematics	261-2240		Industrial Plant Science & Technology	261-2518
	Information Statistics	261-2255		Horticultural Science	261-2525
	Physics	261-2265		Biosystems Engineering	261-2579
	Chemistry	261-2279		Plant Medicine	261-2552
	Biology	261-2291	Food Science and Biotechnology	261-2565	
	Microbiology	261-2299	Wood & Paper Science	261-2540	
	Biochemistry	261-2306	Agricultural Economics	261-2587	
	Astronomy & Space Science	261-2312	Human Ecology (261-2698)	Food & Nutrition	261-2742
	Earth and Environmental Science	261-3136		Child Welfare	261-2793
Business Administration (261-2327)	School of Business	261-2330		Clothing & Textiles	261-2792
	International Business	261-2339		Housing & Interior Design	261-2749
	Management Information Systems	261-2355	Consumer Science	261-2744	
Engineering (261-2364)	School of Civil Engineering☆	261-2377	Convergence (261-2084)	Fine Arts	261-2750
		261-2380		Design	261-1733
	School of Mechanical Engineering☆	261-2441	Liberal Studies (261-3932)	Liberal Studies	261-3932
		261-2448			
	Chemical Engineering	261-2370			
	Advanced Materials Engineering☆	261-2411			
	Architectural Engineering	261-2427			
	Safety Engineering	261-2457			
	Environmental Engineering	261-2465			
	Engineering Chemistry	261-2487			
	Urban Engineering	261-2493			
	Architecture	261-3247			

■ Directions

- Individual pick-up services is NOT provided
- All students MUST arrive in Korea and be present before the semester begins. If not, your late arrival will affect your academic status and grade.

1. How to come to CBNU

Transportation	Departure		Arrival	Notes
Flight	▶ Incheon Int'l Airport	Airport express subway+KTX	• Osong station	<ul style="list-style-type: none"> • Airport express subway at Seoul Station → Transfer to KTX • Distance: About 14.3km • Local bus runs 50times a day in front of the station
		Limousine bus	• Cheongju Terminal	<ul style="list-style-type: none"> • Distance: About 4km • Taxi fare: About 4,000~5,000won • Local bus: minimum fare
	▶ Cheongju Airport	Local Bus	• Bust stop at Sachang junction	• Leaves every 90mins at 'Stop 747' in front of the airport
		Taxi	• CBNU	<ul style="list-style-type: none"> • Distance: About 13.1km • Taxi fare: About 15,000~18,000won
Express Bus	Seoul, Eastseoul, Sangbong, Daegu, Busan, Gwangju Express Bus Station		Cheongju Express Bus Station	<ul style="list-style-type: none"> • Distance : About 4km • Taxi Fare : About 4,000~5,000 KRW • Bus Fare : Basic Bus Fare (Take a bus to the Province Hall, City Hall, Sangdang Park or Meepyung)
Local Bus Service	Buses depart from every city		Cheongju Local Service Bus Station	
Train	KTX	Gyeongbu Line, Honam Line	Osong Station	<ul style="list-style-type: none"> • Distance : About 14.3km • Coaches leave 50times from the front of each station everyday
		Gyeongbu Line, Honam Line	Jochiwon Station	<ul style="list-style-type: none"> • Distance : About 16km • Coaches leave from the front of each station every 10 minutes.
	Basic	Chungbuk Line	Cheongju Station (Jeongbong-Dong)	<ul style="list-style-type: none"> • Distance : About 6.8km • Coaches leave from the front of each station.



2. (Incheon Int'l Airport → Cheongju) Bus schedule and Bus stop

Incheon Int'l Airport Terminal 1	07:00	07:50	08:40	09:00	10:00	12:00
	13:00	14:00	15:00	16:00	17:00	18:00
	19:30	20:00	21:00	21:30	22:00	23:25
	23:55					
	■ Bus stop at Terminal 1: #11 1 st floor					
Incheon Int'l Airport Terminal 2	06:35	07:25	08:15	08:35	09:35	11:35
	12:35	13:35	14:35	15:35	16:35	17:35
	19:05	19:35	20:45	21:05	21:35	23:00
	23:30					
	■ Bus stop at Terminal 2: #7 B1 st floor(Traffic Center)					

※ The above schedule can vary depending on the terminal's situations



3. 학업계획(Study/Research Plan)

학력 조회 동의서(Letter of Consent)

성명 / Name :

지원학과 / Desired Major :

교육과정 Level of Education	학교명 Name of School	학교주소 School Address	전화번호 /Phone 팩스번호 /Fax	학위번호 Registered Number
고등학교 (High School)	(English)			
	(Mother Language)			
대학 (College or University)	(English)			
	(Mother Language)			
대학 (College or University)	(English)			
	(Mother Language)			

- ※ College information is only for transfer applicants.
- ※ Phone and fax number must include country and regional calling codes.
- ※ Applicants must correctly fill out the above information in order to properly investigate their education background

상기의 자료는 귀교에서 공식적으로 본인의 학력 자료를 조회하는데 이의가 없음을 동의합니다.
I hereby authorize that Chungbuk National University could officially request my academic and personal information from each academic institution I have attended, in connection with the admission process.

201

지원자 성명 / Name of Applicant : _____(서명/Signature)

유학경비 부담 서약서

(Affidavit of Financial Support)

※ 지원자 인적사항(Applicant's Personal Information)

수험번호 (Application Number)		성명 (Name)	
학위과정 (Planned Degree)		생년월일 (Date of Birth)	
지원학과 (Department)		성별 (Sex)	
지원전공 (Planned Major)		국적 (Nationality)	

※ 귀하의 유학경비를 부담할 개인이나 기관명을 쓰시오.

(Please write the name of the sponsor to provide all the funds during applicant's studies)

개인 또는 기관명(Name of Sponsor)	
관계(Relationship with the Applicant)	
직업(Occupation)	
주소(Address)	
전화번호(Phone Number)	

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 입증합니다.

(I guarantee to bear all the costs for the applicant's study at Chungbuk National University.)

날짜(Date):

(yyyy-mm-dd)

입증인 이 름:
(Guarantor) (Name)

서 명:
(Signature)

충북대학교 총장 귀하

To the President of Chungbuk National University



충북대학교
CHUNGBUK NATIONAL
UNIVERSITY

포트폴리오 작품을 나열하고, 각 작품에 대한 제목, 제작연도, 종류(예: 유화), 기
법(예: 캔버스에 유채) 등에 대하여 서술하시오.

List all the work in your portfolio with a brief description of its title,
year of creation, medium (i.e. artist quality oil paint), and materials
(i.e. Gesso primed stretched canvas, 200g). State whether it is an
original or reproduction.

▶ 디자인학과 및 조형예술학과 지원자만 작성
(Only apply to the department of Design and Fineart)

충북대학교 외국인 특별전형에 입학 지원을 위하여 서류평가 요소로 제출한 포트폴리오는 본인의 작품을 사용하였으
며, 타인의 작품을 인용하여 부정행위를 하였을 경우 모든 책임을 감수할 것임을 서약합니다.

I swear that all of the work in my portfolio that I am submitting to the department that I
apply to is my own work. I understand that the misrepresentation of any information is
sufficient grounds for cancelling my admission or registration.

Applicant's Name: _____ 서명(Signature): _____

지원일자(Dates): ____ (YY)/ ____ (MM)/ ____ (DD)

사증발급신청서 APPLICATION FOR VISA

<신청서 작성방법>

- ▶ 신청인은 사실에 근거하여 빠짐없이 정확하게 신청서를 작성하여야 합니다.
- ▶ 신청서상의 모든 질문에 대한 답변은 한글 또는 영문으로 기재하여야 합니다.
- ▶ 선택사항은 해당 칸[] 안에 √ 표시를 하시기 바랍니다.
- ▶ '기타' 를 선택한 경우, 상세내용을 기재하시기 바랍니다.

<How to fill out this form>

- ▶ You must fill out this form completely and correctly.
- ▶ You must write in block letters either in English or Korean.
- ▶ For multiple-choice questions, you must check [√] all that apply.
- ▶ If you select 'Other', please provide us with more information in the given space.

1. 인적사항 / PERSONAL DETAILS

<p style="text-align: center;">PHOTO 여권용사진 (35mm×45mm) - 흰색 바탕에 모자를 쓰지 않은 정면 사진으로 촬영일 부터 6개월이 경과하지 않아 야 함 A color photo taken within last 6 months(full face without hat, front view against white or off-white background)</p>	1.1 여권에 기재된 영문 성명/Full name in English (as shown in your passport)	
	성 Family Name	명 Given Names
	1.2 한자성명 漢字姓名	1.3 성별 Sex 남성/Male[] 여성/Female[]
	1.4 생년월일 Date of Birth (yyyy/mm/dd)	1.5 국적 Nationality
	1.6 출생국가 Country of Birth	1.7 국가신분증번호 National Identity No.

1.8 이전에 한국에 출입국하였을 때 다른 성명을 사용했는지 여부

Have you ever used any other names to enter or depart Korea?

아니오 No [] 예 Yes [] → '예' 선택 시 상세내용 기재 If 'Yes' please provide details
(성 Family Name , 명 Given Name)

1.9 복수 국적 여부 Are you a citizen of more than one country? 아니오 No [] 예 Yes []

→ '예' 선택 시 상세내용 기재 If 'Yes' please write the countries ()

2. 사증발급인정서 발급내용 / DETAILS OF VISA ISSUANCE CONFIRMATION
※ 대한민국 출입국관리사무소·출장소에서 사증발급인정서를 발급받은 사람만 기재
(Section 2 is only for those who possess confirmation of visa issuance issued by the Immigration Office of the Republic of Korea)

2.1 사증발급인정번호 Confirmation No.	허가번호 표시	2.2 발급일 Issue Date	발급일 표시
2.3 여권번호 Passport No.		2.4 여권만료일 Passport Expiry Date	

▶ 사증발급인정서를 발급받은 사람은 12번(서약)으로 이동하여 작성한 후 신청서 제출(3 ~ 11번은 기재 생략)

Those who have confirmation of visa issuance must move to section 12 (Declaration) to complete this form (Those with visa issuance confirmation must not fill out section 3~11).

3. 여권정보 / PASSPORT INFORMATION

3.1 여권종류 Passport Type

외교관 Diplomatic [] 관용 Official [] 일반 Regular [] 기타 Other []

→ '기타' 상세내용 If 'Other' please provide details ()

3.2 여권번호 Passport No.	3.3 발급국가 Country of Passport	3.4 발급지 Place of Issue
3.5 발급일자 Date of Issue	3.6 기간만료일 Date Of Expiry	

3.7 다른 여권 소지 여부 Do you have any other valid passport ? 아니오 No [] 예 Yes []

→ '예' 선택 시 상세내용 기재 If 'Yes' please provide details

a) 여권종류 Passport Type			
외교관 Diplomatic []	관용 Official []	일반 Regular []	기타 Other []
b) 여권번호 Passport No.	c) 발급국가 Country of Passport	d) 기간만료일 Date Of Expiry	

4. 연락처 / CONTACT INFORMATION

4.1 본국 주소 Address in Your Home Country

4.1 현 거주지 Current Residential Address *현 거주지가 본국 주소와 다를 경우 기재 / Write if it is different from the above address

4.3 휴대전화 Cell Phone No.	4.4 일반전화 Telephone No.	4.5 이메일 E-mail
-------------------------	------------------------	----------------

4.6 비상시 연락처 Emergency Contact Information

a) 성명 Full Name in English	b) 거주국가 Country of residence
c) 전화번호 Telephone No.	d) 관계 Relationship to you

5. 혼인사항 / MARITAL STATUS DETAILS

5.1 현재 혼인사항 Current Marital Status

기혼 Married [] 이혼 Divorced [] 미혼 Never married []

5.2 배우자 인적사항 *기혼으로 표기한 경우에만 기재 If 'Married' please provide details of your spouse

a) 성 Family Name (in English)	b) 명 Given Names (in English)
c) 생년월일 Date of Birth (yyyy/mm/dd)	d) 국적 Nationality
e) 거주지 Residential Address	f) 연락처 Contact No.

6. 학력 / EDUCATION

6.1 최종학력 What is the highest degree or level of education you have completed ?

석사/박사 Master's/Doctoral Degree [] 대졸 Bachelor's Degree []
 고졸 High School Diploma [] 기타 Other []

→ '기타' 선택 시 상세내용 기재 If 'Other' please provide details ()

6.2 학교명 Name of School	6.3 학교 소재지 Location of School(city/province/country)
------------------------	--

210mm×297mm[백상지 80g/㎡(재활용품)]

7. 직업 / EMPLOYMENT

7.1 직업 What are your current personal circumstances ?

사업가 Entrepreneur [] 자영업자 Self-Employed [] 직장인 Employed []
 공무원 Civil Servant [] 학생 Student [] 퇴직자 Retired []
 무직 Unemployed [] 기타 Other []

→ ‘기타’ 선택 시 상세내용 기재 If ‘Other’ please provide details ()

7.2. 직업 상세정보 Employment Details

a) 회사/기관/학교명 Name of Company/Institute/School	b) 직위/과정 Your Position/Course
c) 회사/기관/학교 주소 Address of Company/Institute/School	d) 전화번호 Telephone No.

8. 초청인 정보 / DETAILS OF SPONSOR

8.1 초청인/초청회사 Do you have anyone sponsoring you for the visa ?

아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details

a) 초청인/초청회사명 Name of your visa sponsor (Korean, foreign resident in Korea, company, or institute)	
b) 생년 월일/사업자등록번호 Date of Birth/Business Registration No.	c) 관계 Relationship to you
d) 주소 Address	e) 전화번호 Phone No.

9. 방문정보 / DETAILS OF VISIT

9.1 입국목적 Purpose of Visit to Korea

관광/통과 Tourism/Transit [] 행사참석/Meeting, Conference [] 의료관광 Medical Tourism []
 단기상용 Business Trip [] 유학/연수 Study/Training [] 취업활동 Work []
 무역/투자/주재 Trade/Investment/Intra-Corporate Transferee [] 가족 또는 친지방문 Visiting Family/Relatives/Friends [] 결혼이민 Marriage Migrant []
 외교/공무 Diplomatic/Official [] 기타 Other []

→ ‘기타’ 선택 시 상세내용 If ‘Other’ please provide details ()

9.2 체류예정기간 Intended Period of Stay	9.3 입국예정일 Intended Date of Entry
9.4 체류예정지(호텔 포함) Address in Korea(including hotels)	9.5 한국 내 연락처 Contact No. in Korea

9.6 과거 5년간 한국을 방문한 경력 Have you travelled to Korea in the last 5 years ?
 아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details of any trips to Korea
 () 회 times, 최근 방문목적 Purpose of Recent Visit ()

9.7 한국 이외에 과거 5년간 여행한 국가 Have you travelled outside your country of residence, excluding to Korea, in the last 5 years ?
 아니오 No [] 예 Yes [] → ‘예’ 선택 시 상세내용 기재 If ‘Yes’ please provide details of these trips

국가명 Name of Country (in English)	방문목적 Purpose of Visit	방문기간 Period of Stay (yyyy/mm/dd)~ (yyyy/mm/dd)

9.8. 동반입국 가족 유무 기재 Are you travelling to Korea with any family member ?
아니오 No [] 에 Yes [] → '예' 선택 시 상세내용 If 'Yes' please provide details of the family members you are travelling with

성명 Full name in English	생년월일 Date of Birth (yyyy/mm/dd)	국적 Nationality	관계 Relationship to you

* 참고: 가족의 범위 - 배우자, 자녀, 부모, 형제
Note: Definition of a Family Member - your spouse, father, mother, children, brothers and sisters

10. 방문경비 / FUNDING DETAILS

10.1 방문경비(미국 달러 기준) Estimated travel costs(in US dollars)

10.2 경비지불자 Who will pay for your travel-related expenses ? (any person including yourself and/or institute)

a) 성명/회사(단체)명 Name of Person/Company(Institute)	b) 관계 Relationship to you
c) 지원내용 Type of Support	d) 연락처 Contact No.

11. 서류 작성 시 도움 여부 / ASSISTANCE WITH THIS FORM

11.1 이 신청서를 작성하는데 다른 사람의 도움을 받았습니까? Did you receive assistance in completing this form? 아니오 No [] 에 Yes [] → '예' 선택 시 상세내용 If 'Yes' please provide details of the person who assisted you

성명 Full Name	생년월일 Date of Birth (yyyy/mm/dd)	연락처 Telephone No.	관계 Relationship to you

12. 서약 / DECLARATION
* 사증발급인정서 소지자도 작성
Those who possess confirmation of visa issuance must only complete section 1,2, and 12 of this form

본인은 이 신청서에 기재된 내용이 거짓 없이 정확하게 작성되었음을 확인합니다. 또한 본인은 대한민국의 출입국 관리법 규정을 준수할 것을 서약합니다.

I declare that the statements made in this application are true and correct to the best of my knowledge and belief, and that I will comply with the Immigration Act of the Republic of Korea.

신청일자 (년. 월. 일) DATE OF APPLICATION (yyyy/mm/dd)
/ /

신청인 서명 SIGNATURE OF APPLICANT

17세 미만자의 경우 부모 또는 법정후견인의 서명
Signature of Parent or Legal Guardian's for a person under 17 years of age

첨부서류 ATTACHMENT	1. 「출입국관리법 시행규칙」 제76조제1항 관련 [별표 5] 사증발급신청 등 첨부서류
-----------------	--

유의사항 Notice

- 1. 위 기재사항과 관련하여 자세한 내용은 별지로 작성하거나 관련 서류를 추가로 제출할 수 있습니다.
If extra space is needed to complete any item, record on a separate sheet of paper or submit relevant documents which could support your application.
- 2. 대한민국 사증을 승인받은 후 분실 또는 훼손 등의 사유로 여권을 새로 발급받은 경우에는, 정확한 개인정보를 반영할 수 있도록 변경된 여권정보를 사증처리기관에 통보하여야 합니다.
If you received Korean visa approval, and have new passport issued thereafter in lieu of lost/damaged passport, you must notify the concerned visa office of changes in your passport information.
- 3. 사증을 발급받았더라도 대한민국 입국 시 입국거부 사유가 발견될 경우에는 대한민국으로의 입국이 허가되지 않을 수 있습니다.
Possession of a visa does not entitle the bearer to enter the Republic of Korea upon arrival at the port of entry if he/she is found inadmissible.
- 4. 「출입국관리법 시행규칙」 제9조제1항에 따라 C 계열 사증소지자는 입국 후에 체류자격을 변경할 수 없습니다.
Please note that category C visa holders are not able to change their status of stay after their entry into the Republic of Korea in accordance with Article 9(1) of the Enforcement Regulations of the Immigration Act.

공용란 FOR OFFICIAL USE ONLY

기본사항	체류자격		체류기간		사증종류	단수·복수(2회, 3회 이상)
접수사항	접수일자		접수번호		처리과	
허가사항	허가일자		인정번호		고지사항	
결재	담당자		가 [] 부 []	<심사의견>		

< 수입인지 부착란 >

처리절차



210mm×297mm[백상지 80g/m²(재활용품)]